



350 W. SAHUARITA ROAD, BUILDING 10
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OFFICE OF THE SUPERINTENDENT

NOTICE OF PUBLIC MEETING

PUBLIC HEARING FOR REVISION OF FY 2013 / 2014 EXPENDITURE BUDGET
6:30 P.M. – December 4, 2013 – Sub Hall B - District Auditorium
350 W. Sahuarita Rd., Sahuarita, AZ 85629

Mrs. Gates reviewed and explained the FY 2013/14 Expenditure Budget Revisions for FY 2013/14 School Year.

REGULAR GOVERNING BOARD MEETING
December 4, 2013 – Sub Hall B - District Auditorium
350 W. Sahuarita Rd., Sahuarita, AZ 85629

TIME: Immediately following the public hearing for the
Revision of FY 2013/2014 Expenditure Budget.

MINUTES

I. Call Meeting to Order

President Mrs. Diana Kellermeyer called the meeting to order at 6:30 p.m.

A. Pledge of Allegiance

The Pledge of Allegiance was observed.

B. Roll Call

Roll call was taken by the secretary of the Board, Betsy Palacios as follows:

Present:

Absent:

Governing Board:

Governing Board President - Diana Kellermeyer

Governing Board Clerk – Elaine Hall

Governing Board Member – David Eves

Governing Board Member – Kris Ham

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Governing Board Member – Tom Murphy

District Administration:

Superintendent – Dr. Manuel Valenzuela

Assistant Superintendent – Scott Downs

Assistant Superintendent – Brett Bonner

Director of Business Services – Charlotte Gates

II. Approval of Agenda

Dr. Valenzuela recommended approval of the agenda as it was revised with an addition under VI. to add a student recognition.

Motion Type	Board Motion	Made By	Seconded By	Motion Result
Approval	Approval of the agenda as it was revised with addition under VI to recognize a student.	<i>T. Murphy</i>	K. Ham	Passed

III. Approval of Minutes – November 13, 2013

Dr. Valenzuela requested approval of the November 13, 2013 Board Meeting Minutes as they have been distributed.

Motion Type	Board Motion	Made By	Seconded By	Motion Result
Approval	Approval of the November 13, 2013 Board Meeting Minutes	<i>K. Ham</i>	E. Hall	Passed

IV. Approval and Ratification of Vouchers

Mrs. Gates recommends ratification of previously approved payroll Voucher 10 in the amount totaling \$1,104,409.69 and new payroll Voucher #15 for the period ending January 17, 2014, in the amount not to exceed \$2,000,000. She further recommends approval of expense voucher 1432 through 1438 in the amount of \$1,825,803.09.

Motion Type	Board Motion	Made By	Seconded By	Motion Result
Approval	Approval of Ratification of Vouchers as presented.	D. Eves	T. Murphy	Passed

V. Call to the Public

Consideration and discussion of comments and concerns from the public. Those wishing to address the governing board on items not on tonight's agenda may do so at this time or at the Boards discretion at the time

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the item appears on the agenda. Speakers are requested to hold their comments to two (2) minutes or less. In accordance with the Arizona Open Meeting Law, board members may not respond, comment, or ask questions of speakers regarding issues not on the agenda.

VI. Recognition of Staff, Students and Community

Staff, students and/or members of the community will be recognized at this time. Special announcements may be presented at this time.

*****Addition** - Request to recognize a student – Mr. Trey Cashion for receiving two State Championships in swimming and being the first State Champion for Walden Grove High School.

A. Staff

1. Support Staff Team Member of the Month – Mr. Bruce Ebner/Sahuarita Middle School

Dr. Valenzuela asked Mr. Downs to read the memo submitted to recognize the Support Staff Employee for the Month of December, Mr. Bruce Ebner/Sahuarita Middle School.

2. Dayna Burke – 2014 Teacher of the Year Top Five Finalist – Certificate of Excellence

Dr. Valenzuela presented a Certificate of Excellence to Mrs. Dayna Burke for being a Top Five Finalist for the 2014 Teacher of the Year.

3. Nataly Van Alstine – Arizona Health and Physical Education Association Teacher of the Year - Certificate of Excellence.

Dr. Valenzuela presented a Certificate of Excellence to Ms. Van Alstine for being the Arizona Health and Physical Education Association Teacher of the Year.

4. Charlotte Gates – Certificate of Achievement for Excellence in Financial Reporting 2012

Dr. Valenzuela presented an award to Mrs. Charlotte Gates for Excellence in Financial Reporting 2012.

B. Students

1. December "Leader In Character Honorees:

Sopori
Anza Trail
Primary
Intermediate
Copper View
Sahuarita Middle
Sahuarita High
Walden Grove High

Dayra Miles – 3 rd Grade
Anaelle Mendoza – 4 th Grade
Isabella Medina – 2 nd Grade
Lindsay Jarvis – 4 th Grade
Isabella Pearce – 4 th Grade
Cristian Madrigal – 8 th Grade
Blake Thowson – 12 th Grade
Michelle Yebra – 12 th Grade

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Dr. Valenzuela recognized the December 2013 Leader and Character honorees. Each student received a framed certificate and a \$20 gift certificate to Barnes & Noble, thanks to the sponsors of Freeport McMoRan. Dr. Valenzuela thanked Freeport McMoRan for sponsoring the program.

C. Community - None

VII. New Business

A. Instruction – Discussion and Possible Action

1. Walden Grove High School – New Course Electives for 2014-15

Dr. Valenzuela presented the New Course Electives at WGHS for the 2014-15 school year and recommended approval.

Motion Type	Board Motion	Made By	Seconded By	Motion Result
Approval	Approval of the WGHS New Course Electives 2014-15	T. Murphy	K. Ham	Passed

B. Business – Discussion and Possible Action

1. Bond Update

Dr. Valenzuela asked Asst. Superintendent, Mr. Scott Downs to give an update on the Bond Projects.

2. 2013-14 Expenditure Budget Revision

Dr. Valenzuela recommended approval of the 2013-14 Expenditure Budget Revision.

Motion Type	Board Motion	Made By	Seconded By	Motion Result
Approval	Approval of the 2013-14 Expenditure Budget Revision.	K. Ham	E. Hall	Passed

3. Approval of Public Auction Sale ++

Dr. Valenzuela recommended approval of the public auction sale.

Motion Type	Board Motion	Made By	Seconded By	Motion Result
Approval	Approval of Public Auction Sale	T. Murphy	K. Ham	Passed

C. Governing Board - Discussion and Possible Action

1. Revision Governing Board Meeting Schedule/Lunch Schedule 2014

Dr. Valenzuela recommended approval of the Revised Board Meeting Schedule/Lunch Schedule for 2014.

Motion Type	Board Motion	Made By	Seconded By	Motion Result
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Approval	Approval of the Revised Board Meeting Schedule/Lunch Schedule for 2014	D. Eves	E. Hall	Passes
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2. New Policy – GCO-EB (Exhibit) – Alternate Evaluation Instrument

Dr. Valenzuela recommended review of the new policy.

Motion Type	Board Motion	Made By	Seconded By	Motion Result
Tabled	Tabled - Approval of New Policy – GCO-EB (Exhibit) – Alternate Evaluation Instrument	K. Ham	T. Murphy	Tabled

3. Policy Revisions

- a. Policy GCO – Evaluation of Professional Staff
- b. Policy GCO-EA (Exhibit) – Teacher Evaluation Instrument
- c. Policy GCCG – Professional / Support Staff Voluntary Transfer of Accrued Sick Leave

Dr. Valenzuela recommended review of the policies as they were revised.

Motion Type	Board Motion	Made By	Seconded By	Motion Result
Tabled	Tabled - Approval of Policy Revisions GCO – Evaluation of Professional Staff; GCO-EA (Exhibit) – Teacher Evaluation Instrument; GCCG – Professional/Support Staff Voluntary Transfer of Accrued Sick Leave	K. Ham	T. Murphy	Tabled

4. Policy Advisories – Second Reading

- a. Policy No. 493.....BCB – Board Member Conflict of Interest
- b. Policy No. 494.....CBI – Evaluation of Superintendent
- c. Policy No. 495.....DJE – Bidding/Purchasing Procedures
- d. Policy No. 496.....JICH – Drug and Alcohol Use by Students

Dr. Valenzuela recommended approval of the Policy Advisories 493-496.

Motion Type	Board Motion	Made By	Seconded By	Motion Result
Approval	Approval of Policy Advisories 493-496	E. Hall	D. Eves	Passed

D. Personnel - Discussion and Possible Action - None

VIII. Superintendent Reports

The superintendent may present reports at this time.

Dr. Valenzuela reviewed enrollment, there was an increase of two students.

SUSD Attendance as of 12-4-2013

	Boys	Girls	Total	" /-" from last report on 11-13-2013
SHS	444	451	895	-8
WGHS	459	428	887	1
SMS	323	301	624	3
ANZA	692	656	1348	0
CVES	264	243	507	4
SIS	287	296	583	-2
SPS	376	305	681	5
SOP	112	83	195	-1
TOTAL	2957	2763	5720	2
%	51.7%	48.3%		0.0350%

Congratulated Mrs. Hall for being the new ASBA President.

Dr. Valenzuela shared that he and Mr. Murphy were selected to present about Sahuarita Wins/Regional Business Education at the ASBA Conference in Phoenix.

Dr. Valenzuela shared that the Sahuarita Unified School District has a great partnership with the University of Arizona. The U of A is currently conducting an international study – International Successful School Principal Study. Dr. Valenzuela had an opportunity to meet with some people from Dr. Umalki, Dr. Brunderman and Dr. Bennett U of A and Dr. Michael Uljens of Finland. He shared a picture.

Dr. Valenzuela shared information about the CVES Art Night. The students had an opportunity to make different types of art.

Dr. Valenzuela expressed his gratitude to serve this community and wished everyone a Happy Holiday.

IX. Consent Agenda – Discussion and Possible Action

All items listed below are routine consent matters and will be considered by one motion at this time. Any Board member may remove an item from the consent agenda by request. All items not accepted and approved as part of the consent agenda will be considered individually.

Dr. Valenzuela will recommend approval of the consent agenda as presented.

Motion Type	Board Motion	Made By	Seconded By	Motion Result
Approval	Approval of the Consent Agenda	T. Murphy	K. Ham	Passed

A. Employment / Change of Status / Transfers

1. Guillermina Arenas, Custodian, Anza/Facilities, Status Change – Effective 11/19/13
2. Jennifer Carbaugh, Athletic Aide, WGHS, New Hire – Effective 08/30/13
3. Amanda Chavez, 2nd Grade Teacher, ATS, Status Change – Effective 1/6/14
4. Julian Contreras, Groundskeeper/Security Guard, FAC, Transfer – Effective 11/16/13
5. Israel Cordova, Custodian, Anza/Facilities, Status Change – Effective 11/22/13
6. Berenda Crellin, Guest Teacher, DIST, New Hire – Effective 11/22/13
7. Kenneth Cruz, Safety Coordinator, TRANS, Transfer – Effective 11/13/13
8. Sarah Dachtyl, Speech Therapist, SHS, Status Change – Effective 11/18/13
9. Heather DeFazio, Teacher/SpEd, SHS, Status Change – Effective 11/18/13
10. Mary Ann Devine, Instructional Aide, CVES, Status Change – Effective 11/04/13
11. Michael Fiesler, Interim Director, TRANS, Status Change – Effective 10/30/13
12. Cole Harting, Athletic Aid, WGHS, New Hire – Effective 08/30/13
13. Vanessa Jimarez, Inclusion Health Assistant, SMS, Replacement – Effective 11/13/13
14. Ricardo Lopez, Lead Mechanic, TRANS, Transfer – Effective 11/05/13
15. Jose Martinez, Custodian, FAC, Replacement – Effective 12/02/13
16. Diane Radcliff, Part-Time Dispatcher, TRANS, Transfer – Effective 11/04/13
17. Abram Ramirez, Custodian, ATS, Replacement – Effective 11/18/13
18. Joel Rios, Mechanic, TRANS, Rehire – Effective 11/22/13
19. Andrea River, Substitute Bus Driver, Status Change – Effective 11/18/13
20. Terri Smith, Dispatcher, TRANS, Transfer – Effective 10/31/13
21. Theresa Szelewski, Inclusion Health Assistant, SIS, Status Change – Effective 10/28/13
22. Diana Twarogal, Long-Term Substitute, CVES, Status Change – Effective 11/21/13
23. Luis Villagran, Building & Grounds Technician, FAC, Status Change – Effective 11/12/13
24. Michael Wagner, Plumber, FAC, Status Change – Effective 11/14/13
25. Michael Warner, Custodian, FAC, Status Change – Effective 11/19/13
26. Rebekah White, Inclusion Health Assistant, SIS, Replacement – Effective 11/27/13
27. Margie Williams, Asst. Director, LINK, Status Change – Effective 11/18/13
28. Trina Zimmermann, Teacher/3rd, ATS, Status Change – Effective 01/16/14

B. Resignations / Terminations / Separations

1. Ana Alvarez, Custodian, FAC, Resignation – Effective 11/19/13
2. Chris Brinker, Maintenance Technician, FAC, Termination – Effective 12/4/13
3. Sharri Cagle, Secretary/Asst. Principal, ATS, Resignation – Effective 12/19/13
4. Nelly Crouse, Campus Monitor, CVES, Resignation – Effective 12/02/13
5. Kenneth Cruz, Bus Driver, TRANS, Transfer – Effective 11/12/13

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6. Irena Lara, Campus Monitor, SIS, Resignation – Effective 11/15/13
7. Ricardo Lopez, Bus Driver, TRANS, Transfer – Effective 11/01/13
8. Sergio Martinez, Groundskeeper/Security Guard, FAC, Termination – Effective 11/15/13
9. Anthony Minopoli, Bus Driver, TRANS, Resignation – Effective 8/15/13
10. Diane Radcliff, Bus Driver, TRANS, Transfer – Effective 11/01/13
11. Jacob Reyes, Program Aide, LINK, Resignation – Effective 12/04/13
12. Terri Smith, Safety Coordinator, TRANS, Transfer – Effective 10/30/13
13. Sue Waterman, Inclusion Health Assistant, SIS, Resignation – Effective 11/08/13

C. Addendums (All Addendums/Stipends are Effective for SY13.14)

1. Tracy Alexander, Teacher, Weekend Academy, WGHS
2. Elizabeth Dahl, Teacher/Choir, After School Enrichment Program, SPS
3. Misty Grant, Teacher/LEGO, After School Enrichment Program, SPS
4. Cole Harting, Teacher, Weekend Academy, WGHS
5. Julia Hussman, Teacher/Science, After School Enrichment Program, SPS
6. Melissa Leon, Teacher/Cooking-Glam It, After School Enrichment Program, SPS
7. Stephanie Romanik, Teacher/Spanish, After School Enrichment Program, SPS
8. Gabrielle Saint-Paul, Director/Art, After School Enrichment Program, SPS
9. Jessica Sanchez, Teacher/Cooking, After School Enrichment Program SPS
10. Kimberly Scott, Teacher/Cooking-LEGO, After School Enrichment Program, SIS
11. Shanna Wahlstrand, Teacher, Weekend Academy, WGHS

D. Request for Leave of Absence

1. Israel Cordova, Custodian, FAC – Effective 11/1/13
2. Katrina Cummins, Custodian, FAC – Effective 11/08/13
3. Susan Towne, Teacher/2nd, ATS – Effective 03/12/14

E. Volunteers

1. Alma Alvarenga, SIS
2. Elizabeth Cohen, SOP
3. Donald Davies, District
4. Catherine Gogas, SPS
5. Eugene Haak, District
6. Paul Johnston, District
7. Celestine Kimery, SPS
8. Dora Luna, SIS
9. David Miller, WGHS
10. Michelle Musquiz, SIS
11. Annette Rojo, SPS
12. Darius Vasquez, District
13. Susan Wienholtz, SPS
14. Janel Hansen, WGHS ♣♣

F. Use of School Facilities

Name of Organization	Purpose	Facility	Dates
Cub Scouts Troop 321	Arrow of Light Ceremony	Anza Trail Cafetorium	March 15, 2014
EV Free Church of Green	Santa Cruz Valley	District Auditorium	January 24-25, 2014

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Valley	Christian Conference		
Rancho Sahuarita	Holiday Parade	Administration, CVES and District Pool Parking Lots	December 14, 2013

G. Gifts and Donations

Name	Amount/Item	Department/School
All-American Publishing, LLC	\$336.60	SHS - Athletics
Arizona School Boards Association Insurance Trust	\$750.00	District - Wellness
Cash	\$49.00	SPS – Ms. Flory’s Class
Christine Yebra	\$375.00	WGHS – Girls Basketball
Country Fair White Elephant	2 Cabinets for sports equipment	ATS
Country Fair White Elephant, Inc.	\$500.00	SMS - Band
Country Fair White Elephant, Inc.	\$1,000.00	SHS - Band
Desert Oasis Refreshment Services, Inc.	\$629.90	SHS - Undesignated
Freeport-McMoRan	\$1427.00	WGHS – Engineering 102 Course
Green Valley American Legion	\$300.00	SHS - Band
Green Valley Decorative Rock	2 yards – 3/8 River Rock + Delivery; 1 yard – 3/4 Coronado Brown Rock + Delivery	SMS – United Way Days of Caring
Green Valley Lions Club	\$84.00	SHS - ROTC
Green Valley String Ensemble	\$500.00	SHS – Instrument Music
Home Depot	2 – 6 foot long folding tables	SMS – Student Council
Optimist Club of Green Valley-Sahuarita	\$250.00	SHS - Baseball
Raytheon	\$600.00	SMS – Library \$400 SMS – Band \$ 200
Raytheon	\$61.54	WGHS – Yearbook/ Photo Club
Raytheon	\$60.00	District - Undesignated
Raytheon	\$400.00	ATS – 1 st Grade
The Green Valley Pecan Co.	\$250.00	WGHS - Athletics
The Green Valley Pecan Co.	\$250.00	WGHS - Robotics
The Villages of Green Valley Homeowners Association, Inc.	\$60.00	SHS - ROTC
Two Girls Pizzeria	\$100.00	SHS - Baseball
Via Alamos L.L.C.	\$250.00	SHS - Baseball
Duane Dotson	1 HP C7280 all in one printer, scanner, copier, fax unit with software, ink and instruction manual.	SPS♣♣

H. Approval of School Clubs & PTO/Booster Support Organizations

1. School Clubs

a) SHS – Friends of Rachel Club

2. PTO/Booster Support Organizations - None

I. PTO/Booster Monthly Reports

1. Anza Trail PTO – None
2. Copper View Elementary PTO – October 2013
3. Red Wolves Music Boosters – October 2013
4. SPS PTO – None
5. SIS PTP – None
6. SUSD #30 Educational Enrichment Foundation – October 2013
7. WGHS Grad Night Booster Club – November 2013
8. SHS – Music Boosters – None

J. Approval of Student Fund-Raising Activities

Organization	Sale Item Description	Fundraiser Dates
CVES - Student Council	Holiday Food Drive	November 12-22, 2013
CVES - Student Council	Holiday Toy Drive	December 9-13, 2013
CVES - PTO	Out of Uniform Day	December 13, 2013
CVES – Scholastic Book Fair	Scholastic Book Fair	March 7 -14, 2013
SHS – Basketball Boys	Snack Bar	December 5, 2013 – February 6, 2014
SHS - Rachel’s Challenge	Sell T-Shirts	December 5, 2013 – May 2014
SMS - Student Council	Student Dance	December 4-13, 2013
SMS – Wrestling Club	Selling prepackaged food items at Wrestling Tournament	January 11, 2014
SMS – Wrestling Club	Selling prepackaged food items at 9 th Rodeo Round up Tournament	February 14-15, 2014
Sopori - Space Cougar Astronomy Club	Selling Food in Cafeteria	December 12, 2013
WGHS Grad Night Booster Club	Spring Fling Teen Dance	March 2014
WGHS - Cheer	McDonald’s Percentage Night	January- May 2014
WGHS - Cheer	Mama’s Hawaiian BBQ Percentage Night	January – May 2014
WGHS – Cheer	Pick-A-Berry Percentage Night	January – May 2014
WGHS – Key Club	Car Smash	December 5, 2013 – May 2014
WGHS – Grad Night Booster Club	Car Wash (Carl’s Jr.)	December 5, 2013 – May 2014
WGHS – Grad Night Booster Club	Car Wash (Arizona Family Restaurant)	December 5, 2013 – May 2014
WGHS – Grad Night Booster Club	Car Wash (Walgreens Nogales Hwy.)	December 5, 2013 – May 2014
WGHS – Grad Night Booster Club	Car Wash (Burger King)	December 5, 2013 – May 2014
WGHS – Grad Night Booster Club	Pick-A-Berry Night	December 5, 2013, May 2014
WGHS – Key Club	Car Smash	December 5, 2013, May 2014 (TBD)

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WGHS – Grad Night Booster Club	Valentine Carnation Sale	February 2014
WGHS – Grad Night Booster Club	World’s Finest Chocolate Candy Bars	March-April 2014
WGHS – Grad Night Booster Club	Car Show	March 2014
WGHS – Class of 2017	Penny Wars	January 6-10, 2014
WGHS – Class of 2017	Selling Soda (Crush Grams)	February 3-7, 2014
WGHS – Student Council	Selling Hot Chocolate	December 5, 2013 – May 2014
WGHS – Soccer Club	Concession Sales	January 2-4, 2014
WGHS – Grad Night Booster Club	Mother’s Day Brunch	May 10, 2014
SHS – Social Studies Club	Pick-A-Berry Yogurt	January 13, 2014 ++
SHS – Social Studies Club	Pick-A-Berry Yogurt	February 13, 2014 ++
SHS – Social Studies Club	Pick-A-Berry Yogurt	March 13, 2014 ++
SPS – American Heart Association	Jump Rope for Heart	February 10-14, 2014 ++
WGHS – Wrestling Club	Reaching Our Goal/Online Fundraising	December 9-31, 2013 ++
WGHS – Wrestling Club	Repathon Fundraiser –Pledge per push-up	December 10, 2013 ++

K. Overnight Travel

School & Names	Purpose	Travel Destination	Travel Dates
ATS – Marjorie McClain	Student Council Advisor Retreat	Prescott, AZ	January 17-18, 2014
ATS – Nataly Van Alstine	Annual Youth Winter Summit	Lakeside, AZ	January 2-3, 2014
District – Lizette Huie & Charlotte Gates	AASBO Winter Conference	Mesa, AZ	January 28, 2014
SMS – John Haas & Traci Butler	Student Council Advisor Retreat	Prescott, AZ	January 17-18, 2014
WGHS – Krista Crisp – Girls Basketball Team	NGS Girls Basketball Tournament	Page, AZ	December 5-7, 2013
WGHS – Krista Crisp – Girls Basketball Team	Girls Basketball Tournament	Camp Verde, AZ	December 27-28, 2013 ++
District – Dr. Valenzuela, Brett Bonner, Tom Murphy, Kris Ham and Elaine Hall	ASBA Annual Conference	Phoenix, AZ	December 11-13, 2013 ++
WGHS – Wrestling Team – 2 Coaches + 14 students	Wrestling Tournament	Douglas, AZ	December 13-14, 2013 ++

L. Approval of Student Activity and Auxiliary Accounts Revenue and Expenditure Reports – November - 2013-14 School Year

X. Board Reports

The Governing Board may present reports at this time.

Mr. Murphy shared that he participated in the CVES Art Night and he felt that it was fascinating how they tied in math into creating art.

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Mr. Murphy said that he was blessed to be surrounded by the people in the community.

Mrs. Kellermeyer shared that there will be many Holiday concerts and events.

XI. Establish Next Board Meeting – January 8, 2014 (Study Session – K-5th Grade Standards Based Report Cards - begins at 5:30 p.m. followed by regularly scheduled Board Meeting 6:30 p.m.)

XII. Executive Session – Discussion and Possible Action - None

XIII. Adjournment 7:30 p.m.

Respectfully,



Clerk of the Board