



Sahuarita Unified School District No. 30

Sahuarita High School
Sahuarita Primary School

Sahuarita Middle School
Sahuarita Intermediate School

Sopori Elementary School
Sahuarita Intermediate School

Regular Governing Board Meeting Minutes

6:30 p.m. – January 25, 2006 – Sub Hall B – District Auditorium
350 W. Sahuarita Rd., Sahuarita, AZ 85629

I. Call to Order and Pledge of Allegiance

President Mike Lurkins called the meeting to order 6:30PM. Also in attendance were Tom Murphy, Clerk of the Board, Board members J. Elaine Hall and Diana Kellermeyer, Superintendent Dr. Jay C. St. John, Assistant Superintendent Dr. Manuel O. Valenzuela and Director of Business Charlotte Gates. Board member Martin McGee was absent. There were 42 guests. The Pledge of Allegiance was observed.

II. Approval of Agenda

Dr. St. John recommended approval of the agenda as it was revised. He advised everyone that Ms. Lisa Robertson from the Country Fair White Elephant was not available to attend the meeting tonight. She will be at the next meeting on February 8th to accept the “Friends of Sahuarita Award”.

Mr. Murphy made the motion and was seconded by Mrs. Kellermeyer. The motion carried 4-0.

III. Approval of Minutes – January 11, 2006

Dr. St. John recommended approval of the minutes from the January 11th Regular Governing Board meeting as they were distributed. Mrs. Kellermeyer made the motion and was seconded by Mrs. Hall. The motion carried 4-0.

IV. Approval and Ratification of Vouchers

Mrs. Gates recommended ratification of previously approved payroll Voucher 15 in the amount of \$603,591.39 and new payroll Voucher 16 for the pay period ending January 27, 2006 in the amount not to exceed \$800,000.00. She further recommended approval of expense voucher 7037 for a total amount of \$267,348.18. Mrs. Kellermeyer made the motion and was seconded by Mr. Murphy. The motion carried 4-0.

v. Call to the Public – None

vi. Recognition of Staff, Students and Community –

Dr. Valenzuela introduced the “Leaders in Character” award honorees: Brenden Slate, Sykari Foster, Chase Craver, Sonia Shaikh and Sara Menedez – The Governing Board recognized them for their excellent display of leadership and service amongst their peers at each of their perspective schools.

vii. New Business

A. Instruction – Discussion and Possible Action

1. 2006–2007 Teaching Calendar – Discussion Only

Dr. St. John distributed two possible calendar options for the 2006–2007 school year to the Board. These calendars are based on what was done this year. Based on several telephone calls and e-mails from parents in the community, it appears that the district needs to set up a system where parents can comment on the calendar choices. The most recent phone call that Dr. St. John received was from a parent who was concerned about nothing being available for Good Friday/Easter break. Dr. St. John attempted to explain to the parent that even though Good Friday is an important Christian holiday, it is not a holiday by Government definition or past experience. He explained to the Board and the audience that there are several items that need to be considered when creating a school calendar. There are rules and regulations that also need to be taken into consideration when creating a calendar. At a meeting with the principals, a discussion was held regarding the high school semester ending prior to Christmas, this was their preference.

Dr. St. John recommended setting up an e-mail address and a voicemail so that the community can share their comments on the calendars.

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Mrs. Kellermeyer felt that there should be a way for the parents/community to make comments, but should have a

timeframe/limit. She stated that she would prefer that the parents/community attend the Board meetings to give their comments and have an open discussion with the Board members. She would like to see it on the website and would like to give parents notice about it so that they can express their opinions. She stated that the 2nd calendar seemed to even out the quarters more evenly than the 1st calendar.

Mrs. Hall stated that from her past experience it has always been better to end the quarters before a holiday or break.

2. School Wellness Policy – Information Only

Mrs. Gates introduced Alice Sanchez from Aramark and Joann Harris, Administrative Assistant to the Business Manager. A brief presentation was given on a new School Wellness Policy. Mrs. Harris and Mrs. Sanchez were appointed co-chairs of the school wellness policy committee. Mrs. Harris stated that on June 30, 2004, the President signed into law the Child Nutrition and Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) Reauthorization Act of 2004. The act requires all Local Education Agencies participating in the National School Lunch Program, School Breakfast Program or Special Milk Program develop a local wellness program by July 1, 2006. The team's assignment was to develop this wellness program. The following are the established requirements for the Local Wellness Policy:

- Goals for nutrition education, physical activity, and other school based activities to promote student wellness
- Nutrition guidelines for all foods available on campus during the school day
- Involve parents, students, and representatives of the school food authority, the school board, school administration, and the public, in the development of the policy.

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The committee will take the above requirements into consideration along with other elements such as finances, district budget, and responsibilities as far as reporting of the program. They will present a draft to the Governing Board in March for input and then ask for approval in April.

3. AIMS/Graduation Protocol

Dr. Valenzuela and Dr. St. John met with the high school administrative staff to discuss an approach to those students who meet all the graduation requirements except the passage of the AIMS. Mr. Lehmkuhl provided the Board with the following recommendations:

◆Only students who have completed graduation requirements, including successful passage of the AIMS test, will be eligible to graduate from SHS and participate in the commencement ceremony.

◆Under current rules, special education and English Language Learner students will be exempt from the AIMS requirement for this year.

◆SUSD will continue to offer personalized tutoring in an effort to give each student the opportunity to pass the test. The state is planning a summer administration of the AIMS test in July.

◆SUSD is planning to provide tutorial support in the summer in preparation for the July testing.

◆The SUSD administration is supportive of providing a summer and/or winter commencement ceremony for those students who meet the standards on AIMS after the original graduation exercises have taken place.

◆The SHS administration team is planning on sending timely notice to all students at risk of not graduating complete with additional opportunities for remediation and other support mechanisms.

Dr. St. John recommended approval of the AIMS/Graduation Protocol. Mrs. Kellermeyer made the motion and was seconded by Mr. Murphy. The motion carried 4-0.

B. Personnel – Discussion and Possible Action

1. Approval of Assistant Drama Coach position

Dr. St. John discussed the retirement of Sue Voorhees, SHS Drama teacher, with the Board. He stated that Ms. Voorhees would like to continue on as Drama Club advisor next year. The Drama

Program at SHS now has approximately 35 active members and has begun producing two plays a year. Ms. Voorhees feels that an Assistant Drama Coach position is needed. She also spoke about the need for space. The lack of floor space will force the curriculum to change and performance opportunities to disappear. She has asked the District to look at ways to get more space, perhaps an unused portable.

Dr. St. John recommend the Board accept Ms. Voorhees retirement letter and approve the new Assistant Drama Coach position. Mrs. Kellermeyer made the motion and was seconded by Mr. Murphy. The motion carried 4-0.

C. Business – Discussion and Possible Action

1. Awarding of RFP 2006-6 Engineering Services

The District received three (3) responses to the RFP for Engineering Services for Road and Parking Improvements from Grenier Engineering, Inc, AMEC Infrastructure and Gregor Engineering, Inc. Brad Hamilton from the Town of Sahuarita and Bill Woodward, SUSD Construction Manager, conducted interviews with the three (3) firms. Mr. Hamilton and Mr. Woodward recommended awarding the RFP to AMEC Infrastructure. Mr. Murphy made the motion and was seconded by Mrs. Kellermeyer. The motion carried 4-0

2. To consider and, if deemed advisable, to adopt a resolution authorizing the issuance and sale of school improvement bonds and certificates of ownership of supplemental interest payments of the district.

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Mrs. Gates introduced Mr. Fred H. Rosenfeld from Gust Rosenfeld P.L.C. Mr. Rosenfeld stated that the resolution presented to the Board tonight for approval permits the district to sell up to \$10,000,000 in Bonds, which is the total amount that was authorized at the election in November. The district has been advised that it is more cost effective to sell the entire amount at this time. Interest rates are low and it will be cheaper cost wise to sell the entire \$10,000,000 in one sale rather than two.

Mrs. Gates recommended approval of the resolution. Mr. Murphy made the motion and was seconded by Mrs. Kellermeyer. The motion carried 4-0.

D. Governing Board – Discussion and Possible Action

1. Set 2006-2007 Goals

Dr. St. John presented the 2006-2007 goals that were discussed at a study session held in December at the ASBA Conference in Phoenix:

- Consistently enforce the dress code in all buildings in the district.
- Consistently enforce the bus discipline procedures
- Consistently enforce discipline procedures for all students
- plan for increased staffing in all areas of the district
- Maximize the Foundation
- Evaluate the food service program
- Consider additional resources for the district
- Evaluate the transportation program
- Plan for the Early Childhood Center
- Review the Project Inspire Program
- Implement instructional planning and data driven decision-making
- Implement technology integration to support high academic outcomes
- Plan and implement a performance pay schedule for administrators
- Continue the implementation of the 8-step model
- Review the high school schedule
- Implement a systematic Public Relations program

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- Publish a quarterly district newsletter
- Review the Administrator Evaluation system
- Continue study sessions with the Board and the Administrative team
- Implement the Galileo Educational System
- Develop a comprehensive model of alternative education
- Develop large scale extended day programs
- Implement a comprehensive staff development program
- Implement a staff development program for classified employees

- Implement a reward system for licenses and special skills acquired
 - by classified staff
- Plan the next buildings
- Implement regular reports to the Board
- Review the Emergency Response manual with all staff
- Implement a district safety committee

Dr. St. John asked the Board if there were any questions or corrections. Mrs. Kellermeyer stated that there was one item that was not on the list, which was:

- Review the salary schedule options.

The goals will be presented at a future meeting for adoption.

2. Policy Services Advisories

- a. No. 261 – EFDA – Collection of Money/Food Tickets
- b. No. 262 – EFE – Competitive Food Sales/Vending Machines
- c. No. 263 – IKF – Graduation Requirements
 - IKF-RB Graduation Requirements
 - IKF-EA Graduation Requirements
 - IKF-EB Graduation Requirements
- d. No. 264 – JL – Student Wellness
 - JL-RA Student Wellness
 - JL-RB Student Wellness

The Board was given copies of the above policy revision advisories. Dr. St. John recommended approval of the policy revisions as suggested by ASBA. Mrs. Kellermeyer made the motion and was seconded by Mrs. Hall. The motion carried 4-0.

VIII. Superintendent/Administrative Reports

Dr. St. C. St. John – The final appraisal was received on Block 24, which is the site for the new Anza Trail School. The land was appraised at \$4,350,000. If the district were to receive 20% of this amount it would be \$870,00.00. Currently the district is only receiving \$600,000.00 from SFB.

After discussions with the attorney, the district will be asking for the \$870,000.00 from the SFB.

An e-mail was sent to several people regarding fill dirt for the Anza Trail School Site. It is not going very well at this time. Several homebuilders have been contacted and yet the District has not yet received any fill dirt. Dr. St. John will continue to contact others for the dirt.

The Early Childhood Center is close to getting its occupancy certificate and will hopefully be opened in March.

JTED will possibly be presenting a resolution to the Board at its second meeting in February. Phelps Dodge is 100% behind JTED.

All documents have been signed between Sundt and the District in regards to the Anza Trail School.

Nicolas Campoy will be leaving the District; his replacement will be Mr. George Emerson.

Dr. Jay is a member of the Town Capital Improvement Plan Committee; they continue to meet on a regular basis.

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Marian McClure and Tim Bee met with Dr. St. John to discuss the ELL Program.

The Car Nuts annual car show was this past weekend. Mrs. Terri Noe attended with 40 student volunteers. The car show was a success.

A staffing study session will have to be held soon, Dr. St. John will e-mail the Board with some dates that could be a possibility.

IX. Consent Agenda – Action

Dr. St. John recommended approval of the Consent Agenda as it was revised. Mr. Murphy made the motion and was seconded by Mrs. Kellermeyer. The motion carried 4-0.

A. Employment

1. Stephanie Hobbs – SIS – Health Assistant – Replacement – Ratification to 01/06/06
2. Ileana Delgado – Project Inspire – Inclusion Health Specialist – Replacement – Ratification to 01/17/06
3. Deborah “Sue” Carolan – SIS – Technology Assistant – Replacement – Ratification to 01/11/06
4. Anita Kosik-Roden – SHS – Custodian – Substitute – Ratification to 01/18/06
5. Nancy Bird – Project Inspire – Inclusion Health Specialist – Replacement – Ratification to 01/17/06
6. George Emerson – Maintenance – Assistant Director of Maintenance – Change in Status – Replacement – Ratification to 01/18/06
7. Ed Diaz – ICP Instructional Aide – SMS – Transfer – Replacement – Ratification to 01/18/06
8. M. Ninette Moreno – Cheerleading Coach – SHS – Replacement – Temp until new coach is hired – Ratification to 01/10/06

B. 2005-2006 New Guest Substitute Teachers – Whitney Van

Etten

C. Approval of Early Childhood Preschool Addenda – Meghan Cigrand & Suzanne Clay

D. Approval of Mentor Stipends for 2005–2006 School Year – Mary

Jo Boyter, Barb Tingle, Caroline Kappes, Emily Perez, Penny Hoffman, Judy Kennedy, Jana Turner, Kathy Sheldon, Rekha Vettiyil, Nancy Wilde, Cindy Chamberlain, Gloria Sierra, Kerri Sierra–Flores, Sandy Parker, Leslie Bass, Kevin Harcourt, Jill Barfield, Sylvia Telles, Nancy Burch, Mike Schreiner, Scott Boyter, Marsha Flores, Ciria McCain, Debora Drake, Burton Tingle, Karin Rojahn, Marcia Koshollek, Chris Fanning, Carole Leonard

E. Resignations/Terminations/Separations

1. Ron Potts – Track & Field Coach – SMS – Resignation Effective 01/05/06
2. Vanessa Parrent – Cheerleading Coach – SHS – Resignation Effective 01/05/06
3. Rosalba Moreno – Custodian – SMS – Resignation Effective 01/17/06

F. Volunteers

1. Rachel Segovia – SIS – Effective 01/25/06
2. Nick Vitace – SPS – Effective 01/25/06
3. Robert Lucas – SIS – Effective 01/25/06
4. Kathleen Kreuzer – SMS – Effective 01/25/06
5. John Carpenter – SMS – Effective 01/25/06

G. Gifts & Donations

1. Trico Electric Cooperative, Inc – \$320.00 – SMS Life Skills Class
2. Kiwanis Club of Green Valley – \$100.00 – SHS Key Club
3. Phelps Dodge Foundation – \$500.00 – SPS

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4. Good Shepherd United Church of Christ – \$95.00 – SUSD
5. Anonymous – \$2,612.55 – Drew Denmead Sports Event Ticket Booth
6. Allison & Brittany Donath – Various dress-code clothing – SMS
7. Al Shaff – Soccer Equipment – SHS
8. Lisa Robertson – Fish Tank and accessories – SHS Biology Classroom

H. Approval of Medical Leave of Absence – Vanessa Kohler

I. Facility Usage

1. Sahuarita Stingrays Swim Team – Use of the District swimming pool for 2006 – swim season including the dates of:
April 4 – May 11, 5 p.m. to 7 p.m. Tuesdays and Thursdays,
Monday, May 15 through Thursday on May 25 – Each weekday afternoon from 3:30 – 6:00pm,
May 30 – July 21, Monday through Friday 6:30am to 11:00 am.
May 30 – July 21, Tuesdays and Thursdays 5:00pm to 10:00pm

J. Approval of Inter-Governmental Agreement with the Town of Sahuarita for the New K8 School

K. Approval of Student Activity, Auxiliary and Revolving Fund Expenditures – July 2005 through December 2005

L. Approval of Extension of Line of Credit Agreement with Bank of America for 2006

x. Board Communication

Mr. Mike Lurkins thanked the Town of Sahuarita on behalf of the School Board for everything they have done for the students/children SUSD.

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Mr. Tom Murphy stated that the high school did a wonderful job on the benches and receptacles that are placed throughout the district. They all look professionally done. He asked the administration to pass on the compliment to the students and faculty involved with the project.

XI. Establish Next Board Meeting – February 8, 2006, Sopori Elementary School

XII. Adjournment

The meeting was adjourned at 7:42pm. Mrs. Hall made the motion and was seconded by Mr. Murphy. The motion carried 4-0.

Respectfully,

Clerk of the Board