



## *Sahuarita Unified School District No. 30*

Sahuarita High School  
Sahuarita Primary School

Sahuarita Middle School  
Sahuarita Intermediate School

Sopori Elementary School  
Sahuarita Intermediate School

### **Regular Governing Board Meeting Minutes April 13, 2005 - 6:30 p.m. – Sub Hall B – Sahuarita Auditorium 350 W. Sahuarita Rd., Sahuarita, Arizona**

#### **I. Call to Order and Pledge of Allegiance**

President Elaine Hall called the meeting to order at 6:30 PM. Also present were Board members Michael Lurkins, Diana Kellermeyer, Thomas Murphy, Martin McGee, Superintendent Dr. Jay C. St. John, and Business Manager Charlotte Gates. There were 78 guests.

#### **II. Approval of Agenda**

Dr. St. John recommended approval of the agenda as it was revised. Item 1 under Business was moved to the start of the meeting following the recognitions. Items 1 and 2 under VII. New Business - C. Instruction were switched. Mr. McGee made the motion and was seconded by Mr. Murphy. The motion carried 5-0

#### **III. Approval of Minutes – March 9, 2005**

Dr. St. John recommended approval of the minutes from the March 9, 2005 regular Governing Board Meeting as they were distributed. Mr. Lurkins made the motion and was seconded by Mr. McGee. The motion carried 5-0.

#### **IV. Approval and Ratification of Vouchers**

Mrs. Gates recommended ratification of previously approved payroll Voucher 19 in the amount of \$492,032.36, Voucher 20 in the amount of \$497,157.23 and new payroll Voucher 22 for the pay period ending April 22, 2005 in the amount not to exceed 550,000.00. She further recommended approval of Expense Vouchers 6034 and 6037 in a total amount of \$1,034,479.12. Mr. McGee made the motion and was seconded by Mr. Murphy. The motion carried 5-0.

#### **V. Call to the Public**

#### **VI. Recognition of Staff, Students and Community – Charles Oldham, Felicia Aguirre, Matt O'Connor, Luis Leon.**

Cathy Megariz, Secretary at Sopori School and the Board recognized Mr. Oldham for all that he does at Sopori. Mr. Oldham has made such a great impact on the community and the students, and of course the staff at Sopori. He is dearly loved and the staff dreads the day he'll retire for good. He has gone out of his way for many people, such as drive a student all the way to Ari-vaca because they missed the bus, or go out there to pick them up at their homes. Cathy personally recognized Mr. Oldham for his help and understanding through her health ordeal.

Felicia Aguirre, Matt O'Connor and Luis Leon are students involved in the ROTC program at SHS. These students escorted candidates to their prospective interview sites at the Teacher Recruitment Fair. They did an exceptional job and everyone was pleased with them.

#### **VII. New Business**

##### **A. Business – Information Only**

1. Eller Team Presentation – (Moved from C1)

Dr. St. John introduced a team of young individuals from the Eller School of Business, which included Rollin Roos, Chip Bacon, Jun Wang, Hang Seok Choi, and James Ma. The team, who currently are working on their Master's Degrees in Business Management, made a presentation on the information that they have gathered in terms of the District's Capital Improvement Plan. The team met with developers and builders to verify the multipliers. The student growth for K-5 has been consistent with previous estimates, but due to lower housing projections, the student growth rate for 6-12 is lower than previous estimates. Based on their findings the team estimated that a new elementary school and a new middle school would need to be opened by the beginning of 2007. In addition to this a new high school would need to be opened by the beginning of 2011.

#### **B. Personnel – Discussion and Possible Action**

##### **1. SUSD Dress Code Standards for Employees**

Dr. St. John recommended the Dress Code Standards for Employees be approved as presented which included a recommendation from the administrators to allow staff to wear blue jeans on Fridays and Fridays only. Mr. Lurkins made the motion and was seconded by Mrs. Hall. No discussion followed. The motion failed 3-2.

##### **2. Approval of the 2005-2006 Administrative Salary Schedule**

Dr. St. John presented a copy of the current 2004-2005 Administrative Salary Schedule. The schedule has been revised to include the new Assistant Superintendent Position for the 2005-2006 school year. He recommended approval of the salary schedule. Mr. McGee made the motion and was seconded by Mr. Murphy. The motion carried 5-0.

#### **C. Instruction – Discussion and Possible Action**

##### **1. High School Schedule – Information Only**

Dr. St. John introduced Mr. Larry McKee, High School Principal, and Mr. Jack Lehmkuhl, Assistant Principal of SHS, Mr. Paul Huppe, Chairman of the committee, Pam Santay, Spanish teacher, Karin Rojan, Science Teacher and Terri Noe, Teacher on Special Assignment. The committee researched the history of the schedule and found that many were confused and no one understood it. Two years ago the Board adopted a policy for the high school to go to a seven period day with extended learning. One of the committee's objectives was to stay within the spirit of the Board. During the seven-month research process, the committee was able to modify what they current had without changing what the Board requested. Mr. Huppe shared the lasted schedule that the committee worked on. The proposed schedule includes more traditional 90 minute blocks and increased instructional time for the high school, increases contact time with students, and the students and faculty will see increased continuity from day to day and it also accommodated NCA objectives of implementing reading and writing across the curriculum by setting aside 40 minutes in the week for instructional skills. The zero period will be an option for students who do not take the bus and have other transportation. Those courses would also be offered later in the day so that all students would have an option to take those courses. All students were given an opportunity to comment on the schedule. All students are required to register for 6 classes with an option of 7 and parents were asked to sign off on it. Mrs. Kellermeyer asked if all the classes that are offered during the zero hour will be offered during another hour so that no is left out. Mr. Lehmkuhl stated that all but one, the one that is not offered during another hour is an advanced class and those students in this class feel that the zero hour would be a good time for the class. Mr. Murphy asked what the feedback from the students has been. Mr. Lehmkuhl stated that the feedback has been excellent and they are in favor of the schedule. No action was taken at this time; the item will be brought back on a future agenda.

Bishop Dan Redford, Bishop of the L.D.S. Church, 2727 E. Davis, Sahuarita, AZ 85629 addressed the Board in opposition of the zero hour schedule. He stated that he represents two congregations of a group of approximately 1200 people. The church offers a seminary program that takes place at 6:30am to 7:30am and rides are provided for them to get to school. The program will be affected by the zero hour time. There are 30 students enrolled in the program and out of the 50, there are approximately 30 students that may want to take some courses that are offered in the zero hour.

2. Stagger Start Schools – Discussion and Possible Action

Dr. St. John stated that the District continues to get information from the transportation department regarding the stress on the transportation system. The district can save money and reduce the stress on the transportation system if they were to stagger the schools. The original recommendation one year ago was to have SPS and SIS start at 8:30 and release at 4:00 and SMS and SHS begin at 7:30 and release at 3:00. There were concerns regarding this schedule, so the administration changed the proposal to SPS and SIS starting at 7:30 and releasing at 2:30 and SMS and SHS starting at 8:30 and releasing at 3:30. The late bus would run at 7:30. This is the new proposal to the Board. The Board has continued to purchase new buses, but the district cannot continue to purchase buses. The funds that are used to purchase buses must also be used to purchase books, chairs, computers and other items for the students. If the schools are stagger started, this will eliminate five bus routes and add instructional time that is need at SPS and SIS. The Board needs to think about this item and make a decision at a future Board meeting as to what they would like to do. The Board directed Dr. St. John to send a memo with all students of the school letting them know that the discussion would be held at the next Board meeting.

Mr. Tony Bruno of Amado spoke in opposition of stagger starting the schools. He stated that his concern is that it splits the family for those who have students in different schools.

3. Even Start Grant – Information Only

Dr. St. John stated that Mrs. Cutler finished and submitted the grant for the Even Start Program.

D. Business – Discussion and Possible Action

1. Additional Resources for the District

The Superintendent of Schools recommended that the Board call for an Election for a Class B Bond issue and a Capital Override. Mrs. Gates made a presentation regarding the disadvantage and advantages of Class B Bonds and a Capital Override to the Board. No action was taken at this time, just an update to the Board.

2. Annual Comprehensive Audit Financial Report FY 2003

Mrs. Gates distributed the Audit Management Letter from the auditors, Heinfeld and Meech, to the Board members. The letter is in regards to the District annual comprehensive audit for FY 2004. Please feel free to contact either Mrs. Gates or Dr. St. John with any questions you might have.

3. Temporary License to Nextel West Corp. for Cell Tower

Dr. St. John stated that Nextel would like to place a temporary tower on the campus to test equipment. Dr. St. John recommended approval of the request. Mr. Lurkins made the motion and was seconded by Mrs. Kellermeier. The motion carried 5-0.

E. Governing Board – Discussion and Possible Action

1. Proposed Action Agenda Items for 2006 ASBA Legislative Political Agenda

Dr. St. John distributed a form that is to be used for any Board member who would like to propose an action agenda for the 2006 ASBA Legislative meeting. It will be the function of the Board's representative to make that presentation to ASBA.

2. National School Boards Association

Dr. St. John distributed information a national affiliate of the NSBA and the costs associated with it. He also included with it information about the benefits to the Board and the District. Board President Elaine Hall suggested that SUSD become a member of NSBA. Dr. St. John recommended approval of the request. Mr. McGee made the motion and was seconded by Mr. Murphy. The motion carried 5-0.

3. Possible Reconfiguration of High School Parking Lot

Dr. St. John presented information to the Board regarding reconfiguration of the high school parking lot. He recommended looking into the cost of the reconfiguration and open discussions with the three entities that it will affect regarding the project. Mr. McGee made the motion and was seconded by Mrs. Kellermeyer. The motion carried 5-0.

## VIII. Superintendent/Administrative Reports

**Dr. St. John** received letters from the Green Valley Optimist Club thanking the schools for being involved in the Oratorical Contest and The American Cancer Society thanking the District for its involvement with the Relay For Life Event.

He distributed to the Board members information regarding The Dysart Unified School District and rising construction costs, information about the Closing the Achievement Gap conference on May 7, 2005, NSBA 2004 Annual Report.

The meet and confer processes has started and the Board will be updated on the progress at the next meeting.

Dr. St. John is on the Town Capital Improvement Plan Committee and included in their plan is a \$2 million addition to the money available to help the district with the new K-8 site. They will help with playgrounds in return for the use of them after the school opens.

The District will provide a different band camp this summer. It will be directed toward beginning students.

**Mr. Charles Oldham** that Sopori has began the Breakfast in the Classroom Program and it appears to be going well. He stated that Sopori appreciates Alice Sanchez's work in satisfying some of the requirements that teachers had and some concerns they had about certain food products.

The swim program is going well, this week Sopori did not swim due to testing. The testing is going well.

Mr. Oldham thanked Dr. Barbara Smith for all she has done in the District and wished her well for the future.

**Mrs. Charlotte Gates** introduced Alice Sanchez from the Cafeteria; they presented pictures of the new students at Sopori enjoying breakfast, which is a result of the Breakfast in the Classroom Program. Students enjoy both hot and cold food products.

**Dr. Barb Smith** stated that the Parent/Teacher Organization held a fundraiser with Little Caesar Pizza Kits and the students had the second highest orders in the month of March, they received \$500.00 extra dollars because of this accomplishment.

On March 29 SPS conducted a Lock Down, a procedure that will be followed if an intruder were to enter the school. The rooms are locked and students and teachers go to a location, turn off the lights and sit quietly. One more will be done before school is out this year.

Kindergarten classes are going to the Desert Museum this week.

Parent night will be April 28th; there will be an open house beginning at 5:00pm

Kindergarten roundup will take place on May 5<sup>th</sup> at 2:15pm.

**Dr. Wayne Ross** stated that there is 624 students at SIS at this time and students are still being enrolled. Testing is taking place this week at SIS and make up tests will be given next week.

There are approximately 130 projects from SIS that will be on display at the Pima County Fair Grounds beginning Saturday.

**Mrs. Kathy Shiba** also thanked Dr. Barb Smith for her role here at SUSD.

SMS has 784 students testing this week and there were several new students enrolled just in time to take tests.

Mrs. Shiba thanked Judy Cutler for her help in securing \$1875.00 for field trips and equipment for the Science program. She was also able to secure another grant in the amount of \$2273.00 for the middle school math program.

Trico Electric donated \$2700.00 to SMS so that the 6<sup>th</sup> grade could visit the Challenger Learning Center.

The Red Cross gave a trophy to SMS to thank them for raising \$4000.00 for the Tsunami relief, which happened to be more than any other school in Pima County raised.

Track and softball are in full swing, there are approximately 200 participating in the two sports.

The SMS cheerleaders went to California for a National Competition where they secured 2<sup>nd</sup> place, they were outstanding. Congratulations to the cheerleaders.

Next week the Band, Orchestra and Choir will be traveling to California to compete.

Thank you to the Minnesota Lamplighters for donating over \$3500.00 to the music program to purchase a new piano. Dedication of the piano will be on April 19<sup>th</sup> at 10:00am.

Mr. Larry McKee stated that the Relay for Life began with the rental of the facility, the high school endorsed it and the entire school staff then became a part of it. There were approximately 250 participants from the school. The District raised approximately \$4000.00 for the cancer society, the total event brought in over \$22,000.00.

AIMS math test took place yesterday; all except for 32 sophomores tested which means that the District is within 17 of getting the 95% requirement. Make up exams will be given next week.

SHS is in the process of recommending 16 of the current 17 vacancies. Woodshop, Security and Custodians are still available.

The Board is invited to attend the play Little Abner tomorrow, Friday or Saturday.

The NJROTC placed 3 teams in the National Academic Exam Competition with Team 3 made up of mostly freshman, Team 2 was in the top 8% national and Team 1 was second in the nation. Matt O'Connor and Lauren Hill did an exceptional job.

Two students placed 1<sup>st</sup> in the television production at Arizona Skills USA and will be going to Kansas City for Nationals. Matthew Bell took 3<sup>rd</sup> place in the basic automotive. Shawn Jones just returned from New York City and should have the results from the national competition soon. Michelle Sweeny and Trevor Miller finished 1<sup>st</sup> and 2<sup>nd</sup> in the drag racing.

Mrs. Charlotte Gates stated that there is an RFP out for Dental. AZBAIT, who carries the districts medical, has given the district a \$50.00 per employee rebate.

## IX. Consent Agenda – Action

The superintendent recommended approval of those items on the consent agenda, as they are routine items. Mr. Murphy made the motion and was seconded by Mrs. Kellermeyer. The motion carried 5-0.

**NOTE:** those districts that receive federal funding must approve The General Statement of Assurances each year. This is a routine item.

### A. Employment/Reassignment

1. Renewal of Employment of Probationary, New Continuing & Continuing Teachers for the 2005-2006 School Year.
2. Jonathon Willens, 6<sup>th</sup> Grade Math, SMS – New Position – Effective August 2005
3. Kathleen Bowman, ELL Teacher, SPS – New Position – Effective August 2005
4. Vanessa Diaz, Change in Position, Administrative Assistant to the Facilities Director – New Position – Effective July 2, 2005
5. Michele Barton, 4<sup>th</sup> Grade Teacher, SIS – Replacement – Effective August 2005
6. Andrea Bailey, Sub. Instructional Aide III, Project Inspire – Effective 04/01/05
7. Maria Magdalena Madrigal, Instructional Aide I, SPS – New Position – Effective 03/21/05
8. Danielle Ruvalcava, 1<sup>st</sup> Grade Teacher, SPS – New Position – Effective August 2005
9. Catherine Parker, 7<sup>th</sup> Grade Math Teacher, SMS – New Position – Effective August 2005
10. Christy McCoy, 3<sup>rd</sup> Grade Teacher, SIS – New Position – Effective August 2005
11. Maria Angelica Amezcua, Instructional Aide III, Project Inspire - Replacement – Ratification to 04/01/05
12. Mike Joudeh, Water Safety Aide (Lifeguard), SIS – Ratification to 01/04/05
13. Rachel Smith, Water Safety Instructor, SIS – Ratification to 03/28/05
14. Kim Atwell, 5<sup>th</sup> Grade Teacher, SIS – New Position – Effective August 2005
15. Rebecca Diaz, Sub Instructional Aide III – Ratification to 04/05/05
16. Non-Renewal Balance of Year Contracts
  - a. Geraldine Priest, Special Education Teacher, Sopori, Effective 05/23/05
  - b. Alexis Jacobs, 5<sup>th</sup> Grade Teacher, SIS, Effective 05/23/05
  - c. Luis Rodriguez, Music Teacher, SMS, Effective 05/23/05
  - d. Charise Sandoval, 4<sup>th</sup> Grade Teacher, SIS, Effective 05/23/05

### B. Resignation, Terminations, Retirements

1. Barbara Smith, SPS Principal & Director of Student Services – Retirement Effective June 30, 2005
2. Maria Angelica Amezcua, Instructional Aide III, Project Inspire – Resignation Effective 04/05/05
3. Nancy M. Kondrat, High School Librarian - Retirement Effective 05/25/05
4. Carol Hatstrup, 2<sup>nd</sup> Grade Teacher, SPS – Resignation Effective End of 2004-2005 school year
5. Valerie Lawrence, SPS Teacher, Resignation Effective End of 2004-2005 school year
6. Lara Abend, SPS Teacher, Resignation Effective End of 2004-2005 school year

7. Diane Miller, Woodshop Teacher, SHS – Resignation Effective End of 2004-2005 school year
8. Nancy Bird, Instructional Aide, Project Inspire – Resignation Effective March 31, 2005
9. Nanci B. Saksek, Sopori Elementary School Teacher – Retirement Effective End of 2005-2006 school year
10. Virginia Cobb, Custodian, SHS – Verbal Resignation Effective 03/25/05
11. Christina Ragsdale, ASP Instructor, SMS – Verbal Resignation Effective End of 2004-2005 school year
12. Marian Qashu, School Psychologist – Retirement Effective End of 2005-2006 school year
13. Timothy J. Moynihan, HVAC Tech – Resignation Effective April 2005.
14. Shannon Gilbert-Anderson, Instructional Aide, SMS – Resignation Effective End of 2004-2005 school year
15. Brian Peterson, 9<sup>th</sup> Grade Health Teacher & Head Football Coach, SHS – Resignation Effective End of 2004-2005 School Year

#### C. Volunteers

1. Wyatt L Sutton, SMS, Effective 04/13/05
2. Eltom Peco, SMS, Effective 04/13/05
3. Jorge C. Benavides, SHS, Effective 04/13/05
4. Brian Tyra, SHS, Effective 04/13/05
5. Roger L. Minor, SMS, Effective 04/13/05
6. Pebble Richwine, SMS, Effective 04/13/05
7. Diana T. Luna, SHS, Effective 04/13/05

#### D. Gifts & Donations

1. International Restaurants, Inc. - \$600.00 – SMS Music Program
2. Foundation for Arizona's Future - \$1875.00 – SMS Science
3. Foundation for Arizona's Future – 2273.00 – SMS Math
4. American Express Foundation - \$250.00 – SHS Habitat for Humanity Program
5. TRICO Electric Cooperative - \$2700.00 – SMS
6. William Ferris – Hard Drive, Monitor, Keyboard, Programs and Manuals – SMS
7. Green Valley Lions Club - \$100.00 – SHS Senior Graduation
8. Target - \$56.21 – Sahuarita High School
9. Alpha Rho Chapter/Delta Kappa Gamma Society - \$283.50 – SMS Music Program
10. Arivaca Fire Explorer Post 555 - \$200.00 – SMS Music Program
11. Arivaca Fire Explorer Post 555 - \$200.00 – SMS Music Program
12. Julie Krumwiede - \$600.00 – SPS 1<sup>st</sup> grade classrooms
13. Edison International - \$600.00 – SPS 1<sup>st</sup> grade classrooms
14. Target - \$119.89 – Sahuarita Primary School
15. Target - \$61.59 – Sahuarita Middle School

#### E. Facilities Use & Property Rental

1. Town of Sahuarita Summer Swim Program – M/W/F 11:00 AM to 7:00 PM; T/H 11:00 AM to 5:00 PM; S & S 1:00 to 5:00 PM; May 24 through August 28 for daily use. August 5-31 will only be open on weekends.
2. Sahuarita/Green Valley 49ers – Use of the upper baseball field with lights, one gym, the football field for home games, use of the concession stands at both fields for 2005 season and due to growth one more practice field and use of one more gym.

#### F. Approval of Student Activity, Auxiliary and Revolving Fund Expenditures – January, February, & March 2005

#### G. Approval of General Statement of Assurance for Fiscal Year 2005-2006

- H. Approval of Sole Source Provider – Riverside publishing – Special education Testing Materials
- I. Approval of Request for Leave of Absence for 2005-2006 School Year – Jamie Woodward – 4<sup>th</sup> Grade Teacher – SIS

**IX. Board Communication**

Mrs. Kellermeyer thanked Dr. Smith for her years of service in the district.

Mr. Murphy attended the Golden Hoof Awards and it was great.

Mrs. Hall thanked Dr. Smith for all her years of service and she also thanked Mr. McKee for their hard work on the schedule.

**XI. Establish Next Board Meeting – April 27 – 6:30 PM District Auditorium**

**XII. Executive Session**

Mr. Lurkins moved the Board enter executive session Pursuant to §A.R.S. 15-843 to hear the possible request of several students in the Alternative Suspension Program to return to the main-stream classroom setting and to hear the possible appeal of the decision of the hearing officer in a long-term suspension hearing – Discussion and possible action and Pursuant to §A.R.S. 15-843 for approval of action of the hearing officer in the expulsion hearings of several high school, middle school & intermediate school students – Discussion and possible action The time was 8:27pm. A roll call vote was taken with all members voting aye. The Board returned to regular session at 9:08pm and adjourned the meeting.

**XIII. Adjournment**

The meeting was adjourned at 9:10pm. Mrs. Kellermeyer made the motion and was seconded by Mr. Murphy. The motion carried.

Respectfully,

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Clerk of the Board