



Sahuarita Unified School District No. 30

Sahuarita High School
Sahuarita Primary School

Sahuarita Middle School
Sahuarita Intermediate School

Sopori Elementary School
Sahuarita Intermediate School

MINUTES

April 28, 2004

**Regular Governing Board Meeting & Executive Session
April 28, 2004 - 6:30 p.m. – Sub Hall B – Sahuarita Auditorium
350 W. Sahuarita Rd., Sahuarita, Arizona**

I. Call to Order and Pledge of Allegiance

In the absence of President Anthony Bruno, Clerk Elaine Hall called the meeting to order at 6:30 PM. Also present were Board members Michael Lurkins, Daniel Zobenica, Martin McGee, Superintendent Dr. Jay C. St. John and Business Manager Charlotte Gates. There were 38 guests. The Pledge of Allegiance was observed.

II. Approval of Agenda

Dr. St. John recommended approval of the agenda as it was distributed. Mr. McGee made the motion and was seconded by Mr. Zobenica. The motion carried.

III. Approval of Minutes – April 14, 2004

Dr. St. John recommended approval of the minutes for the regular meeting on April 14, 2004 as distributed. Mr. McGee made the motion and was seconded by Mr. Lurkins. The motion carried.

IV. Approval and Ratification of Vouchers

Mrs. Gates recommended ratification of previously approved payroll Voucher 21 in the amount of \$447,996.47 and new payroll Voucher 23 for the pay period ending May 7, 2004 in the amount not to exceed \$500,000.00. She further recommended approval of expense vouchers 5041, 5042 and 5043 in a total amount of \$270,272.44. Mr. Lurkins made the motion and was seconded by Mr. Zobenica.

V. Call to the Public

Ms. Beth Cederleaf addressed the Board in regards to the percentage of seniors not graduating this year. She stated she heard from others, but didn't have any facts that 1/3 of the senior class was not graduating. She is worried about this number as a parent and concerned citizen.

VI. Recognition of Staff, Students and Community – Retirement Plaques for Sue Voorhees, Debbie Smith, Judy Cutler and Terry Dent.

High school teacher Sue Voorhees, middle school teacher Debbie Smith, Sopori teacher Judy Cutler and maintenance employee Terry Dent were presented plaques in appreciation of their outstanding service to the community and students of Sahuarita Unified School District No. 30. All are retiring at the end of this school year.

The following staff members were recognized for having successfully completed the Certification Program in ParaProfessional Training.

Isabel Alvarez
Maria Corralez
Frances Maria Garcia
Margaret A. Gonzalez
Mary Ann P. Jenkins
Aida G. Lopez
Sarah S. Ott
Krina Riessbeck

Tom Baird
Christina Detamore
Eleanor Gastellum
Christina M. Helton
Deborah Keith
Barbara Miller
Maria Pinon
Nita Stitts

Sherrie Bradford
Catherine Eskew
Shannon Gilbert
Carol Hoselton
Janice K. Lewis
Lizette Munoz
Teresa Pokrant
Claudia Q. Vasquez

VII. New Business

A. Instruction

1. Jerry Price – England Exchange Program – Information Only

Dr. St. John asked Jerry Price to attend the meeting to briefly explain the England Exchange Program. Mr. Price stated that this year's trip was the fifth one made; the first trip made was in March of 2000. Fifty-three Sahuarita High School students have visited Archbishop Iisley's School in Birmingham, England. The trip is approximately two weeks, which included one week in Birmingham and another in London. Each student stays with a host family while in Birmingham. The students attend classes to have a general overview as to what school is like in England. Late in the morning they take off for day trips. This year included City Centre of Birmingham, Stratford, Warwick Castle, and Ironbridge. The students obtain a good lesson in cultural differences during the trip.

2. Approval of Request from SHS Student for Early Release Schedule – Discussion and Possible Action

Dr. St. John provided the Board with information from a sophomore at Sahuarita High School. The student requested an early release schedule for his course of study during the upcoming two school years. The student will be classified as a senior next year due to the number of credits he has earned. He would like to attend school half day so that he may work the other half of the day to save money for his post-secondary education. Dr. St. John recommended waiver of the policy and approval of the student's request. Mr. McGee made the motion and was seconded by Mr. Zobenica. The motion carried.

3. Adoption of New SHS Spanish Textbooks – Action

The high school textbook committee has selected the books listed below as the new Spanish textbooks. The textbooks were on display for 60 days at Sahuarita High School in the library classroom for review by the public as required by statute. This item was presented to the Board for adoption. Mr. Lurkins made the motion and was seconded by Mr. Zobenica. The motion carried.

Ven Conmigo – Level 1
Student Edition
Publisher: Holt, Rinehart and Winston 2003
ISBN 0-03-056589-8

Ven Conmigo – Level 1
Annotated Teacher's Edition
Publisher: Holt, Rinehart and Winston 2003
ISBN 0-03-0-57324-6

Ven Conmigo – Level 2
Student Edition
Publisher: Holt, Rinehart and Winston 2003
ISBN 0-03-056591-X

Ven Conmigo – Level 3
Student Edition
Publisher: Holt, Rinehart and Winston 2003
ISBN 0-03-056592-8

Ven Conmigo – Nuevas Vistas (Level 4 & 5)
Curso Uno
Student Edition
Publisher: Holt, Rinehart and Winston 2003
ISBN 0-03-55213-3

Ven Conmigo – Nuevas Vistas (Level 4 & 5)
Curso Uno
Teacher's Resource Binder
Publisher: Holt, Rinehart and Winston 2003
ISBN 0-03-64386-4

Buen Viaje – Level 1
Student Edition
Publisher: Glencoe/McGraw Hill 2003
ISBN 0-07-828860-6

Buen Viaje – Level 2
Student Edition
Publisher: Glencoe/McGraw Hill 2003
ISBN 0-07-829180-1

Buen Viaje – Level 3
Student Edition
Publisher: Glencoe/McGraw Hill 2000
ISBN 0-02-641813-4

Somos Asi – En Sus Marcas – Level 1
Student Edition
Publisher: EMC/Paradigm 2005
ISBN 0-8219-1887-7

Somos Asi – Listos – Level 2
Student Edition
Publisher: EMC/Paradigm 2005
ISBN 0-8219-1913-X

Somos Asi – Ya – Level 3
Student Edition
Publisher: EMC/Paradigm 2005
ISBN 0-8219-1936-9

Ven Conmigo – Level 2
Annotated Teacher's Edition
Publisher: Holt, Rinehart and Winston 2003
ISBN 0-03-056592-8

Ven Conmigo – Level 3
Annotated Teacher's Edition
Publisher: Holt, Rinehart and Winston 2003
ISBN 0-03-05327-0

Ven Conmigo – Nuevas Vistas (Level 4 & 5)
Curso Dos
Student Edition
Publisher: Holt, Rinehart and Winston 2003
ISBN 0-03-52712-0

Ven Conmigo – Nuevas Vistas (Level 4 & 5)
Curso Dos
Teacher's Resource Binder
Publisher: Holt, Rinehart and Winston 2003
ISBN 0-03-064396-1

Buen Viaje – Level 1
Teacher Wraparound Edition 2003
Publisher: Glencoe/McGraw Hill 2003
ISBN 0-07-829191-7

Buen Viaje – Level 2
Teacher Wraparound Edition 2003
Publisher: Glencoe/McGraw Hill 2003
ISBN 0-07-829181

Buen Viaje – Level 3
Teacher Wraparound Edition
Publisher: Glencoe/McGraw Hill 2003
ISBN 0-02-641814-2

Somos Asi – En Sus Marcas – Level 1
Annotated Teacher's Edition
Publisher: EMC/Paradigm 2005
ISBN 8219-1888-5

Somos Asi – Listos – Level 2
Annotated Teacher's Edition
Publisher: EMC/Paradigm 2005
ISBN 0-8219-1914-8

Somos Asi – Ya – Level 3
Annotated Teacher's Edition
Publisher: EMC/Paradigm 2005
ISBN 0-8219-1937-7

4. Adoption of New SHS Earth Science Textbooks – Action

The high school textbook committee has selected the books listed below as the new Earth Science textbooks. The textbooks were on display for 60 days at Sahuarita High School in the library classroom for review by the public as required by statute. This item was presented to the Board for adoption. Mr. Zobenica made the motion and was seconded by Mr. McGee. The motion carried.

1) Teacher's Edition
Title: Earth Science
Author: Spaulding Namowitz
Publishers: McDougal Littell

2) Title Earth Science
Author: Spaulding Namowitz
Publishers: McDougal Littell

3) Title: Modern Earth Science
Author: Robert J. Sager, William
L. Ramsey, Clifford R. Phillips,
Frank M. Watenpaugh
Publishers: Holt Rinehart and
Winston

4) Teacher's Edition
Title: Modern Earth Science
Author: Robert J. Sager, William
L. Ramsey, Clifford R. Phillips,
Frank M. Watenpaugh
Publishers: Holt Rinehart and Winston

5) Title: Global Science
Author: John W. Christensen
Publishers: Kendal, Hunt

6) Teacher's Edition
Title: Earth Science
Author: National Geographic Society
Publishers: Glencoe McGraw Hill

7) Title: Earth Science
Author: National Geographic Society
Publishers: Glencoe McGraw Hill

B. Personnel – Discussion and Possible Action

1. Approval of Additional Football Coaches for 2004-05 School Year

Dr. St. John provided the Board with a request from Larry Cleveland for two additional paid coaching positions for the 2004-05 football season. In Dr. St. John's conversation with Mr. Cleveland he indicated that the current high school football coaching staff reports 130 students signed up to participate in football at all levels. Dr. St. John recommended adding the two additional football coaches. Mr. McGee made the motion and was seconded by Mr. Zobenica. The motion carried.

2. Approval of Additional Positions for 2004-05 School Year

Mrs. Gates indicated to Dr. St. John that she feels comfortable with adding 10 additional teaching positions for the 2004-05 school year. Dr. St. John has given principals instructions to begin looking for those positions. He suspects that there will be additional requests for teaching positions from the high school and possibly the English Language Learner Program. One half of one of the additional positions for 2004-2005 will be a combination Supervision of Instruction/Grant Writer position. This will be a half time position and will be advertised immediately internally. That position will assist Dr. St. John in supervising the Curriculum Instruction Management Team and the New Teacher Induction Program. With any extra time, that person will be given grant-writing opportunities for the district. Mary Northey is preparing a job description at this time. Mr. McGee made the motion and was seconded by Mr. Zobenica. The motion carried.

Business

1. Annual Comprehensive Audit Financial Report FY 2003

Information on the district's annual comprehensive audit for FY 2003 was distributed as an information item.

C. Governing Board – Discussion and Possible Action

1. Revision of Policy JLCB - Immunizations of Students

A policy revision recommendation regarding the immunizations of students from the Arizona School Boards Association was distributed to the Board. Dr. St. John recommended approval of the revision. Mr. Zobenica made the motion and was seconded by Mr. Lurkins. The motion carried.

VIII. Superintendent/Administrative Reports

Dr. St. John – The land transfer between the school district and the Town of Sahuarita is complete. In an escrow account is \$551,100.00 to pay for the new administration building. The Town of Sahuarita now owns the property next Anamax Park.

Current enrollment is 2625

Dr. St. John received a meal service report from the Arizona Department of Education Child Nutrition Program. Sahuarita Unified School District passed both performance standards with flying colors. The district is being nominated for an Outstanding Administrative Review Award.

Steve Kellermeyer, Scott Downs, Kathy Shiba, Carol Salica, Wayne Ross, Becky Gaunt, Barb Smith, Mary Northey, Scott Boone and Dr. St. John have been recruiting at NAU in Flagstaff, ASU West Campus, University of Arizona and the University of New Mexico the past few weeks.

Dr. St. John attend the High School Drama play "Our Miss Brooks", it was very well done.

The Grad Night car is in the district's possession. It is approximately a \$5000.00 automobile and was donated by the Santa Cruz Valley Car Nuts.

Commander Battle sent a letter with an update on attaining the Distinguish Unit Award. Next year will be their first year of eligibility. The most important event is the annual inspection. Another critical area is attainment of stated goals. Efforts have already begun to ensure these are attained.

Dr. St. John received a letter from the Arizona School Boards Association congratulating the district on its efforts to maintain a safe work environment.

The Metropolitan Education Commission's Crystal Apple Awards Luncheon is on Wednesday, May 5 at 11:00 at TCC. The Board is invited to attend. Sahuarita Intermediate School nominated the Hispanic Employees Association from Raytheon to receive an award and they are going to be given one.

The principals met with representatives from the University of Arizona South Campus. They are a very aggressive part of the University of Arizona that produces approximately 60 to 80 elementary teachers and 15 to 20 high school teachers from their campus. They have started a program in the Vail District and at the Pima East Campus that takes those people who have part of their education completed, but not all of it, offers them a two-year program after an Associates Degree or a certain number of credits and admits them into the University of Arizona South's Teacher Education Program. The district will be meeting with the support staff that have

college hours and would like to work out plans to get help financially and become teachers. Another item that was address was student teaching in the district.

Mr. Larry McKee met this afternoon with the high school faculty and will be here all day tomorrow to meet with staff and students.

Rancho Sahuarita is interested in asking the Board if the district would like to have entrance monuments placed along the primary school where Rancho Sahuarita Blvd will be. They will be putting a wall along the primary school and there will be a stop light entrance between the old elementary parking lot and Daryl's building for the buses and maintenance vehicles.

Mr. Lewis' class started a project they call "Personal Ponies". The ponies were all molded from the same mold, but are all very unique. Each child wrote a few sentences describing their pony and what was special for them. The ponies were taken to the Pima County Fair and received great complements. Each student was awarded a blue ribbon and the display received best in class. The ponies were on display at the meeting.

The Jump for Heart poster contest was held recently and two posters from SUSD were chosen to enter into further competition. This is the second year students from the district have won 1st and 2nd place in the contest. Last years winners were Katie Rieman and Mandy Lurkins. This years winners were Victoria Rogers and Tanya Ott.

IX. Consent Agenda

The superintendent recommended approval of the Consent Agenda as it was distributed. Mr. Lurkins made the motion and was seconded by Mr. McGee. The motion carried.

A. Employment

1. Melanie Garn, Instructional Aide III – Project Inspire – Ratification to 04/19/04

B. Resignations/Terminations/Separations

1. Lizette Martinez, Special Education Instructional Aide – SPS – Resignation Effective May 14, 2004
2. Karen Burns, Music Teacher – Sopori – Resignation Effective End of 2004-05 School Year
3. Rescinding of Resignation from Alice Saylor – SHS Secretary to the Principal

C. Gifts & Donations

1. S.T.O.P – 1993 Ford Taurus – To be given to a graduating senior at 2004 Grad Night.
2. Nat Goodwin – Set of Golf Clubs – SHS Golf Team
3. Roy Ledbetter Trust – Set of Golf Clubs and Golf Bag – SHS Golf Team
4. Bob Guberud – Set of Golf Clubs, Golf Bag and miscellaneous items – SHS Golf Team
5. Frank R. Smith - \$750.00 – SHS Habitat for Humanity Project

D. Student Travel

1. High School Girls Basketball – Summer Camp in San Diego, CA - July 15-18, 2004.

X. Board Communication

Dan Zobenica – Thanked all those who were at the meeting. He especially thanked Sue, Debbie and Judy for all the wonderful things they have done for the students all these years. He stated that one of the happiest things that ever happened in his life was having a child go through Mr. Lewis' class. Mr. Lewis continues to do wonderful things. Thanks for making the Board so proud.

He thanked the Green Valley News for picking up on what was negotiated with the transportation issue.

The refinancing of the school bonds, because of the input of Mrs. Gates and Dr. St. John, is going to save \$300,000.00 or \$400,000.00 in interest.

Mike Lurkins – Attended the drama play "Our Miss Brooks" on Friday night and he thought it was well attended. It was great!

He stated "We've got some of the best teachers around, looking at what we are doing."

Commander Battle has done a great job with his program.

The Elks Lodge invited four teachers to their Youth Appreciation Night. The teachers have been invited because of their students who received 1st and 2nd place in the essay contest.

XI. Establish Next Board Meeting – May 12, 2004, District Auditorium

XII. Executive Session

Mr. Lurkins moved the Board enter executive session pursuant to those statutes listed below. Mr. McGee seconded the motion. A roll call vote was taken with all members voting aye. The time was 7:23 PM. The Board returned to regular session at 8:57 PM.

A. Pursuant to §A.R.S. 15-843 Appeal of Long-term Suspensions/Expulsion Hearings – Discussion and possible action

B. Pursuant to §A.R.S. 38-431.03.A.5 Discussion or consultation with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations with employee organizations regarding the salaries, salary schedules or compensation paid in the form of fringe benefits to employees of the public body.

XIII. Adjournment

The meeting was adjourned at 8:59 PM. Mr. McGee made the motion and was seconded by Mrs. Hall.

Respectfully,

Clerk of the Board