

McDougal/Littell The Language of Literature, Writer's Inc.,
The American Heritage College Dictionary

Imaginative Writing: The Elements of Craft

Visual Journalism: A guide for New Media Professionals

Journalism: Writing for Publication Photography

Paperbacks Beowulf, Sir Gawain and the Green Knight, Gulliver's Travels, Hamlet, The Secret Diary of Adrian Mole, Age 13, The Hitchhikers Guide to the Galaxy, The Canterbury Tales, Heart of Darkness, St Joan, The Dubliners, Rosenkrantz and Guildenstern are Dead, To Kill a Mockingbird, Frankenstein, House on Mango Street, An Acquaintance with Darkness

Dr. St. John recommended adoption of the new high school English textbooks. Mr. Zobenica made the motion and was seconded by Mr. Lurkins. The motion carried. Mr. Zobenica stated that it was nice to see Beowulf and the Canterbury Tales on the list.

2. Approval for an additional member from SMS to The Curriculum Instructional Management Team.

Dr. St. John recommended that we be allowed to increase the number of members on the CIMT from nine to ten. It is the opinion of the CIMT team that the middle school is under represented. The stipend for CIMT team is equivalent to that of a beginning coach's salary and is paid through No Child Left Behind. Mr. Zobenica made the motion and was seconded by Mr. Lurkins. The motion carried.

3. Preschool Program at Sopori – Barb Smith

Barb Smith made a presentation to the Governing Board concerning the history of the preschool program at the primary school, the historical numbers of students involved in this preschool program, the number of students from Sopori attending the program at the primary school and the projected cost for a preschool program at Sopori Elementary School. Currently 10 students are enrolled at the preschool program from the Sopori area. Students ages 3 and 4 have to ride the bus from Sopori to attend the program. Sopori now has a room that can be used for a preschool program. Arizona Department of Health licensure will be required. This will take at a minimum of 6 months.

Funding sources for the program include District M & O – currently \$78,000.00 for staffing only, IDEA federal funds - \$25,000.00 for staffing only and Early Childhood - \$34,000.00 for staffing only.

Start up costs includes 1 certified special education teacher, 1-2 instructional aides (depending on severity of needs being served). Preschoolers must play at a play area by themselves. This will require a separate play area or a play area that can have designated/guaranteed times when older children are not outside and Arizona Department of Health licensure.

- Teacher: \$35,000.00
- Each aide: \$12,000.00
- Furniture and equipment: \$10,000.00
- Supplies and instructional aids: \$4,000.00

Mrs. Hall questioned if there were any grants available for playground equipment or furniture. Mrs. Smith was not aware of any but could look into it. She also questioned if the costs include transportation. Mrs. Smith stated that those costs were not included.

Mr. Zobenica stated that he would like to take some more time to consider the program. Dr. St. John asked the Board if they would like to bring the item back to the Board at a future date. Mrs. Hall suggested that this would be a good idea.

4. Technology Plan

Scott Boone and Dr. St. John presented a strategic three-year technology plan. It is required by the State Government and improves our position to write grants in the area of technology. Almost every grant application that Dr. St. John has seen for technology includes an answer to the question, "Do you have an approved technology plan filed with the Arizona Department of Education". With the completion of this plan, we will be in line to answer that question in the affirmative. The plan will ensure that the most appropriate technologies are effectively infused in our instructional and/or administrative programs. Dr. St. John recommended approval of the plan. Mr. Zobenica asked Mr. Boone how Sahuarita Schools' technology looked compared to others. Mr. Boone replied that we are better than most. The motion was made by Mr. Zobenica and seconded by Mr. Lurkins. The motion carried.

B. Personnel – Discussion and possible action

1. Approval of New Position – Full-time Library Tech, SPS

Due to the increased enrollment, Sahuarita Primary School needs to have a full-time Library Technician. Dr. St. John recommended approval of the new position for the primary school. Mr. Zobenica made the motion and was seconded by Mr. Lurkins. The motion carried.

C. Business – Discussion and possible action

1. Renewal of Food Service Management Agreement between Aramark and Sahuarita Unified School District No. 30, Effective July 1, 2003 through June 30, 2004.

Dr. St. John recommend approve of the Food Service Management Agreement between Aramark and Sahuarita Unified School District. Mr. Zobenica questioned how long we have been with the company. Dr. St. John replied that it has been approximately 7 years. The motion was made by Mr. Lurkins and seconded by Mr. Zobenica. The motion carried.

2. Approval of Proposed Budget for FY 2003/04 and Truth in Taxation Notice – Attachment A & B.

Dr. St. John presented the proposed budget and the Truth in Taxation Notice as prepared by Mrs. Gates (See attachments A & B). Dr. St. John recommended approval of the Proposed Budget for FY 2003/04 and the Truth in Taxation Notice. The motion was made by Mr. Zobenica and seconded by Mr. Lurkins. The motion carried.

3. Pinnacle One - Capital Improvement Plan

Attached to your agenda is a copy of a quotation from Pinnacle One for filing our Capital Improvement Plan by September 15, 2003. Dr. St. John recommended continued employment with Pinnacle One. Dr. St. John believes the main reason the School Facilities Board did not approve our Capital Improvement Plan from last year is because they did not have statistical evidence that our school district was growing based on past enrollment projections. With the 2002-2003 growth rate included as the direction the district is taking, it is Dr. St. John's opinion that the new Capital Improvement Plan as developed by Pinnacle One will be approved by the School Facilities Board. Dr. St. John will be working closely with the gentlemen from Pinnacle One to make sure that the Capital Improvement Plan also reflects our opinion that the growth is occurring at the primary and intermediate school level. Dr. St. John recommended the Board approve employing Pinnacle One to file our Capital Improvement Plan. The motion was made by Mr. Lurkins and seconded by Mr. Zobenica. The motion carried.

4. Property Exchange Agreement

The Property Exchange Agreement between Sahuarita Unified School District No. 30 and the Town of Sahuarita was approved at the June 23, 2003 Town Council Meeting. Sahuarita Unified School District will sell 15,000 square feet of parking lot to the Town of Sahuarita for \$1.00 per square foot. The Town will then exchange the 15,000 square foot parcel plus a construction contract for an administration building back to the district for the 21 acres adjacent to Anamax Park. Dr. St. John recommended the Board approve the Property Exchange Agreement as proposed by the Town of Sahuarita. The motion was made by Mr. Zobenica and seconded by Mr. Lurkins. The motion carried.

VII Superintendent/Administrative Reports

Dr. St. John stated that we received funds to pay bonuses directly to classroom personnel who are directly involved in the instruction of English language learner programs. The English language learner classroom personnel bonus fund is administered by the Arizona Department of Education. Some personnel will receive bonuses ranging between \$600.00-\$2000.00.

Dr. St. John received a letter from the Pima County Board of Supervisors informing him that we were approved for \$6,000.00 in Pima County Community Development Block Grant Funds for a sidewalk project in Amado at our Sopori School Site.

Administrators and teachers attended the ASA Summer Conference where they were able to attend a lecture from Dr. Harry Wong.

Dr. St. John has meet with the architects from The Breckenridge Group and they will be starting the process on the new administration building.

Dr. St. John is still interviewing for the position in personnel that is available.

The bus schedules are still being reviewed at this time. Dr. Ross and Mrs. Smith prefer separating the younger students from the older students and having the younger students depart earlier then the older students.

The auditorium project is near completion. The base boards need to be installed and will be done in the near future.

VIII Consent Agenda – Action

Governing Board. Meeting. Agenda – June 25, 2003

The superintendent recommended approval of those items on the Consent Agenda, as they are routine items. Mr. Lurkins made the motion and was seconded by Mr. Zobenica. The motion carried.

A. Employment/Reassignment

1. Claudia Vasquez – L.I.N.K. Full-time Summer Instructional Aide, Replacement
2. Elsa Trujillo – Project Inspire Instructional Aide III, Change in status to full-time
3. Nicole Castle – Full-time Music Teacher, SPS
4. Chris Sanders – Full-time Physical Education Teacher, SPS, Change in status to full-time (Reassignment)
5. Sherry Logan – Kindergarten Teacher, SPS, New Position
6. Cynthia Larkins – Kindergarten Teacher, SPS, Replacement
7. Rachel Sheldon – Kindergarten Teacher, SPS, New Position
8. Melissa Guz – 1st Grade Teacher pending Arizona Certification, SPS, New Position
9. Lynley Thowson – Kindergarten Teacher pending Arizona Certification, SPS, Replacement
10. Jennifer Beeman – 2nd Grade Teacher pending Arizona Certification, SPS, New Position
11. Michelle Askren – 1st Grade Teacher, SPS, New Position
12. Danielle Pangelinan – Kindergarten Teacher, SPS, Replacement
13. Zoe Erinn Brennagh – 6th Grade Teacher, SMS, New Position
14. Nancy Plumb – Library Aide, SMS, Replacement
15. Greg Swalwell – Alternative to Suspension Teacher, SMS, Replacement
16. Ida Briones – Secretary to Intermediate School Principal, SIS, Replacement, Effective 07/28/03.
17. Stephenie J. Preble – 4th Grade Teacher, SIS, Replacement

A. Resignation, Terminations, Retirements

1. Sylvia Lorena Davidson, – Resignation Effective 6/9/03
2. Carol Webb, L.I.N.K. Program Director, Resignation Effective 6/30/03
3. Amy Pierson - SMS Special Education Teacher, Resignation Effective 6/16/03
4. Susan Campista – Non return of Contract
5. Gloria Valdenegro – Resignation, Effective 2003-2004 school year
6. Mikaya Stephenson, Instructional Aide L.I.N.K. – Resignation Effective 6/2/03

B. Gifts & Donations

1. Optimist Club of Green Valley - \$113.44 – Purchase Seat Belt Signs for Parking lots
2. B P O Elks Lodge No 2592 - \$100.00 – SMS Cheerleaders

C. Volunteers

1. **High School**: Erica Felix, Clerical

D. Approval of Student Activity, Auxiliary and Revolving Fund Expenditures – May 2003

IX Board Communication - None

X Establish Next Board Meeting – July 9, 2003, District Auditorium

XI Executive Session

Mr. Lurkins moved the Board enter executive session pursuant to §A.R.S. 15-843 – Appeal of Long-Term Suspensions, recommendation for expulsion and to hear the request of

*Unofficial until approved at the
July 9, 2003 Board Meeting.*

Governing Board. Meeting. Agenda – June 25, 2003

students in the middle school Alternative to Suspension Program to return to the main-stream classroom setting. Mr. Zobenica seconded the motion. A roll call vote was taken with all members voting aye. The time was 7:26 PM. The Board returned to regular session at 7:48 PM.

XII Adjourment

The meeting was adjourned at 7:48 PM.

Respectfully,

Clerk of the Board

ATTACHMENT A

**SAHUARITA UNIFIED SCHOOL DISTRICT
2003/04 BUDGET LIMITATIONS
Proposed**

MAINTENANCE & OPERATION LIMITATIONS

BRCL	(Base Revenue Control Limit): Determined by such as the number of students, type of student, experience of teaching faculty, size and type of school district, and the state adopted base support level. FY02 budget includes Rapid Decline Adjustment and Loss of Tuition Adjustment.	7,592,101
TRCL	(Transportation Revenue Control Limit): The TSL (Transportation Support Level) is determined by the number of miles eligible students were transported. The difference of the TSL for the prior year and the budget year is added to the prior year TRCL. This number becomes the budget year TRCL.	1,498,014
RCL	(Revenue Control Limit): The BRCL plus the TRCL	9,090,115
CORL	(Capital Outlay Revenue Limit) Transferred to M & O: The unweighted student count times the state adopted capital outlay base level, plus growth factor, and grades 9-12 textbook support level. May be added to General Budget Limit as district desires.	200,000
	Assistance for Education	0
	Registered Warrants	2,681
RCL Additions:		
	Growth Adjustment	0
	Override Authorization	909,012
	Tuition Revenue	450,000
	Budget Balance Carry Forward from prior year	273,673
	Excess Utilities	<u>401,936</u>
GENERAL BUDGET LIMIT		11,327,417

CAPITAL LIMITATIONS

SCA	(Soft Capital Allocation):	462,063
------------	-----------------------------------	---------

*Unofficial until approved at the
July 9, 2003 Board Meeting.*

Governing Board. Meeting. Agenda – June 25, 2003

The unweighted student count times the state adopted Soft Capital Allocation per student	
Budget Balance Carry Forward from prior year	<u>18,741</u>
Interest earned FY 02-03	0
SOFT CAPITAL BUDGET LIMIT	480,804
Unrestricted Capital Outlay Fund:	
Capital Outlay Revenue Limit	607,152
The unweighted student count times the state adopted capital outlay base level, plus growth factor, and grades 9-12 textbook support level. May be added to General Budget Limit as district desires.	
CORL transferred to M & O	(200,000)
	407,152
Tuition Revenue Capital	50,151
Interest Earned FY 02-03	0
Budget Balance Carry Forward from prior year	<u>242,399</u>
UNRESTRICTED CAPITAL BUDGET LIMIT	699,702
AMOUNT AVAILABLE FOR CAPITAL EXPENDITURES	1,161,765

ATTACHMENT B

PROJECTED FY 2004 REVENUE CONTROL LIMIT AND GENERAL BUDGET LIMIT

	<u>5/03 Revision</u>	<u>Proposed 04</u>	<u>Inc/Dec.</u>	NOTES
Base Revenue Control Limit	6,890,806	7,592,101	701,294	Difference in tuition phase down Additional growth
Transportation Revenue Control Limit	<u>1,182,158</u>	<u>1,498,014</u>	<u>315,856</u>	
Revenue Control Limit	8,072,964	9,090,115	1,017,150	
CORL moved to M & O	200,000	200,000	-	Decrease due to money returned to Capital O
Override	807,296	909,012	101,716	
Growth adjustment	893,463	-	(893,463)	
Tuition	524,437	450,000	(74,437)	Tuition estimate
Excess Utilities	334,250	401,936	67,686	
Carryforward from prior year	288,696	273,673	(15,023)	Estimate Carryforward from FY04
Assistance for Education	256	-	(256)	
Registered Warrants	<u>52,311</u>	<u>2,681</u>	<u>(49,630)</u>	Allowed in FY04
	11,173,673	11,327,417	153,743	

FY 2003 CAPITAL LIMITS

	<u>5/03 Revision</u>	<u>Proposed 04</u>	<u>Inc/Dec.</u>	
SOFT CAPITAL:				
Soft Capital Allocation	411,673	462,063	50,390	
Interest Earned Prior Year	2,766	-	(2,766)	
Soft Capital Budget Carry Forward	<u>59,300</u>	<u>18,741</u>	<u>(40,559)</u>	estimated Carryforward from FY 2003
Soft Capital Budget Limit	473,739	480,804	7,065	
UNRESTRICTED CAPITAL:				
Capital Outlay Revenue Limit	500,615	607,152	106,537	
CORL moved to M & O	(200,000)	(200,000)	-	
Tuition Revenue	35,115	50,151	15,036	FY 2004 estimated Tuition
Interest Earned Prior Year	10,806	-	(10,806)	Unknown at this time for FY 2003
Adjustment for Growth	-	-	-	Unknown at this time for FY 2003
Carryforward from Prior Year	<u>345,863</u>	<u>242,399</u>	<u>(103,464)</u>	Carryforward to FY04
Unrestricted Capital Budget Limit	692,399	699,702	7,303	
<i>Unofficial until approved at the July 9, 2003 Board Meeting.</i>				

