



Sahuarita Unified School District No. 30

Sahuarita High School

Sahuarita Middle School

Sopori Elementary School

Sahuarita Primary School

Sahuarita Intermediate School

Regular Governing Board Meeting Minutes

6:30 p.m. – August 24, 2005 – Sub Hall B – Sahuarita Auditorium
350 W. Sahuarita Rd, Sahuarita, Arizona

i. Call to Order and Pledge of Allegiance

In the absence of President Elaine Hall, Clerk of the Board, Michael Lurkins called the meeting to order 6.30pm. In attendance were Board members, Tom Murphy, Martin McGee, Diana Kellermeyer, Superintendent Dr. Jay C. St. John, Assistant Superintendent Dr. Manuel O. Valenzuela and Business Manager Mrs. Charlotte Gates. There were 27 guests.

ii. Approval of Agenda

Dr. St. John recommended approval of the agenda as it was distributed. Mr. Murphy made the motion and was seconded by Mrs. Kellermeyer. The motion carried 4-0.

iii. Approval of Minutes – June 22, 2005

Dr. St. John recommended approval of the minutes from the June 22, 2005 regular Governing Board meeting as they were distributed. Mr. McGee made the motion and was seconded by Mrs. Kellermeyer. The motion carried 4-0.

iv. Approval and Ratification of Vouchers

Mrs. Gates recommended ratification of new payroll Voucher 5 for the pay period ending August 26, 2005 in the amount not to exceed \$900,000.00 and new payroll Voucher 6 for the pay period ending September 9, 2005 in the amount not to exceed \$900,000.00. She further recommended approval of expense vouchers 6057 thru 6058 and vouchers 7008 thru 7010 in a total amount of \$308,589.39. Mrs. Kellermeyer made the motion and was seconded by Mr. McGee. The motion carried 4-0.

v. Call to the Public – None

VI. Recognition of Staff, Students and Community – None**VII. New Business****A. Personnel – Discussion and Possible Action****1. Translator for Special Education Department**

Dr. Barbara Smith requested a translator for the Special Education Department. The position is already in the budget and will be on an as need basis. Dr. St. John recommended approval of the request. Mr. McGee made the motion and was seconded by Mrs. Kellermeyer. The motion carried 4-0.

2. Possible additional positions due to growth

Dr St. John spoke with Mr. Downs, SPS Principal, and Dr. Ross, SIS Principal regarding their areas of concern for teachers. Due to the growth, the classes are averaging 29-30 students per class. Based on the student enrollment at the time, the District is looking at the following staffing needs:

Two (2) Kindergarten Teachers
One (1) – 2nd Grade Teacher
One (1) – 4th Grade Teacher

Dr. St. John recommended approval of the additional positions. Mr. Murphy made the motion and was seconded by Mrs. Kellermeyer. The motion carried 4-0.

3. Public Information Officer – Information Only

Dr. St. John stated that the District has the budget capacity to have a Public Information Officer. The District employees a teacher at the high school by the name of Kelly Bell. Kelly was a full-time Public Information Officer for the Peoria Public Schools five years ago. Dr. St. John spoke with her, she

provided him with samples of her work and agreed to take on the role of Public Information Officer for SUSD.

B. Business – Discussion and Possible Action

1. Approval of Emergency Procurement

Repairs on the air-conditioning system for a classroom at SIS were needed. The problem was further complicated by the fact that this particular school site has literally no other spaces that the class could be moved to. Due to the recent run of hot weather, all the local repair contractors were too busy to respond to the District's request for quotation in a timely manner. The only one who was able to respond quickly was Arizona Trane, who was currently on site doing other repairs. Dr. St. John recommended approval of the emergency procurement. Mr. Murphy made the motion and was seconded by Mrs. Kellermeyer. The motion carried 4-0.

2. 2006 Capital Improvement Plan

Every year the district is required to submit its Capital Improvement Plan to the School Facilities Board by September 1st. Dr. St. John presented the 2006 Capital Improvement Plan to the Board. The plan includes a five-year look at what is happening in the school district regarding enrollment. Planning and Zoning departments are contacted to determine what developers and builders are planning to do in the community.

Dr. St. John stated that most of the residential growth in the District is occurring in the large Rancho Sahuarita development. There is also major residential growth occurring around the area of South Quail Creek and Green Valley. It is currently estimated that more than 9,000 new homes will be built within the District in the next seven years. Currently the School Facilities Board has approved a new K-8 school it has also conceptually approved a new high school and another 6-8 school with projected openings of August 2007, 2008 and 2010.

Dr. St. John recommended approval of the Capital Improvement Plan. Mr. McGee made the motion and was seconded by Mrs. Kellermeyer. The motion carried 4-0.

3. Recommendation of four possible school sites from the Long Range Planning Committee

Dr. St. John presented a recommendation from the LRPC on the following four (4) possible school sites.

State Land next to Block 24
Sahuarita Park
Rancho Maria
Duval Mine Road/Calle Valle Verde

The Board directed Dr. St. John to investigate the four (4) sites that were recommended by the Long Range Planning Committee. Mrs. Kellermeyer made the motion and was seconded by Mr. McGee. The motion carried 4-0.

c. Governing Board

1. Set up Voicemail and E-Mail for Governing Board

The Long Range Planning Committee recommended setting up voicemail and e-mail for 30 days to receive comments from the public regarding naming of the new school. Dr. St. John recommended approval of the recommendation. Mr. Lurkins made the motion and was seconded by Mr. McGee. The motion carried 4-0.

VIII. Superintendent/Administrative Reports

The Board received written reports from each school principal.

Dr. Jay C. St. John – will be attending a School Facilities Board meeting on September 8 and he will also be attending the Joint Legislature

Budget Committee meeting on September 1, 2005. At this meeting they will be setting the construction costs per square foot.

Dr. St. John distributed a study from Tucson Education Association and TUSD; the study was on Charter Schools and the effect of Charter Schools.

ACT scores for the high school were given to the Board members.

Daryl Rawson, Bill Woodard and Dr. St. John met with the Pima County Address Issuing Agency two times regarding addressing issues. Each building in the district will have emergency addresses.

The Keep Kids First 2005 committee is up and running.

Dr. Jay and several members of the Board attended several functions over the past few weeks. Those functions included SIS PTP meeting, SPS PIC meeting, and open houses for SHS and SMS.

Reminder to the Board that there is a special Board meeting on Tuesday August 30 at 7:00pm.

Several employees from SPS volunteered at the White Elephant last Saturday.

Dr. Valenzuela stated that the year is off to a very positive start.

Today was an early release day and Dr. Valenzuela had the opportunity to go to each of the schools and visit the teachers in their staff development groups. He stated that they are using their time excellently.

The District will be adopting a new Math series. The process will be very inclusive and will involve teachers from different schools and grade levels.

La Canoa Lions Club of Green Valley and Green Valley Lions Club will be recognized at the next Board meeting for their generous contribution of dictionaries to every 3rd grader in the District.

Dr. Valenzuela shared information regarding a successful grant that was written for \$50,000.00 to the Tohono O'odham Nation. This grant will support the renovation of the old administration buildings to be used for the L.I.N.K. program.

IX. Consent Agenda – Action

Dr. St. John recommended approval of the Consent Agenda, as they are routine items. Mr. McGee made the motion and was seconded by Mrs. Kellermeyer. The motion carried 4-0.

A. Employment/Reassignment

1. Thomas Wulff, Maintenance Technician – Facilities – Replacement – Effective 08/29/05
2. Keely West, 6th Grade Language Arts – SMS – Replacement – Ratification to 08/04/05
3. Claudette Welch, CTE Director – SHS – Replacement – Ratification to 08/08/05
4. Virginia Serrano, Accounting Clerk – District Office – Replacement – Ratification to 08/15/05
5. Janie Pogan, Sub Inclusion Health Specialist – Project Inspire – Ratification to 08/05/05
6. Elizabeth Pantojal, Parking Lot Security Guard – SHS – Replacement – Ratification to 08/16/05
7. Maria Martinez, Sub Inclusion Health Specialist – Project Inspire – Ratification to 08/15/05
8. Laura Kerr, Substitute Teacher – Sopori – Ratification to 08/05/05
9. Gloria Alicia Huerta, Classroom Instructional Aide – SHS – Replacement – Ratification to 08/10/05
10. George Emerson, HVAC Technician – Facilities – Replacement – Ratification to 08/22/05
11. Guadalupe (Lupe) DeAnda, Human Resources Specialist – District Office – Replacement – Ratification to 08/08/05
12. Amaris Cruz, Sub Inclusion Health Aide – Project Inspire – Ratification to 08/08/05
13. Deanna Cramblit, 6th SPED Teacher – SMS – Replacement – Ratification to 08/08/05

14. Ellen Baker-Linton, Sub Inclusion Health Specialist – Project Inspire – Ratification to 08/10/05
15. Joseph Anthony, CTE Teacher – SHS – Replacement – Ratification to 08/01/05
16. Kathy Thompson, Sub Inclusion Health Specialist – Project Inspire – Change in Status – Ratification to 08/08/05
17. Edna Solares, Human Resource Specialist – District Office – Replacement – Change in Status – Ratification to 08/22/05
18. Christina Ragsdale, Certified Substitute – SMS – Replacement – Change in Status – Ratification to 08/09/05
19. Susan Payne, Sub Inclusion Health Specialist – Project Inspire – Change in Status – Ratification to 08/05/05
20. Theresa McGee, Clerk IV, Payroll – District Office – Replacement – Change in Status – Ratification to 08/22/05

B. Approval of Extra Duty Addendums – Carole Leonard – Shared Addendum – England Exchange Coordinator, Michael Schreiner – Shared Addendum – SMS Softball, Miles Gallup – SMS Yearbook

C. Resignations/Terminations/Retirements

1. Bernice Brown, Human Resources Specialist – Resignation Effective 08/12/05
2. Laura Bender, ASP Teacher – SMS – Resignation Effective 08/03/05

D. Gifts & Donations

1. Cheryl Miner – \$100.00 – SHS – Science Library Books and Media Fund
2. Raytheon Hispanic Employees Association – SIS – 2005 Scholarships

E. Volunteers

1. Cecilia M. Chavez – SHS – Effective 08/24/05

F. Facilities Use

1. Greater Arizona Bicycle Association – Administration Parking lot/area – Sunday October 23, 2005 – 5:30am to 3:30pm

x. Board Communication

Mr. Tom Murphy thanked the maintenance staff and the bus drivers for all they do for the district.

Mrs. Diana Kellermeyer welcomed and thanked the high school students who attended the meeting. She attended the open houses at SHS and SMS and both were extremely well organized. She thanked the Lions Clubs for the dictionaries that they distributed and she also thanked Mrs. Shiba for the tour of the middle school today.

xi. Establish Next Board Meeting – September 14, 2005

xii. Executive Session

Mr. McGee moved the Board enter executive session pursuant to §A.R.S. 15-843 to hear the request of a high school student to return to the regular classroom setting. – Discussion and possible action. A roll call vote was taken with all members voting aye. The time was 7:31p.m. The returned to regular session at 7:58 and adjourned the meeting.

xiii. Adjournment

The meeting was adjourned at 8:02pm. Mr. McGee made the motion and was seconded by Mrs. Kellermeyer. The motion carried 4-0.

Respectfully,

Clerk of the Board