



Sahuarita Unified School District No. 30

*Sahuarita High School
Sahuarita Intermediate School
Sopori Elementary School*

*Sahuarita Middle School
Sahuarita Primary School
Anza Trail School*

SUSD Early Childhood Center

REGULAR GOVERNING BOARD MEETING MINUTES

September 13, 2006 - Sub Hall B District Auditorium, 6:30 p.m.
350 W Sahuarita Rd. - Sahuarita AZ

I. Call to Order and Pledge of Allegiance

President Michael Lurkins called the meeting to order at 6:30 PM. Also in attendance were Tom Murphy, Clerk of the Board, Board members Elaine Hall, Diana Kellermeyer, and Martin McGee, Superintendent Dr. Jay C. St. John, and Director of Business Services Charlotte Gates. Assistant Superintendent Dr. Manuel O. Valenzuela was absent. There were 80 guests. The Pledge of Allegiance was observed.

II. Approval of Agenda

Dr. St. John recommended approval of the agenda as distributed. Mr. McGee made the motion and was seconded by Mrs. Kellermeyer. The motion carried.

III. Approval of Minutes – August 23, 2006 Regular Meeting

Dr. St. John recommended approval of the minutes of the August 23, 2006 meeting as distributed. Mrs. Kellermeyer made the motion and was seconded by Mr. McGee. The motion carried.

IV. Approval and Ratification of Vouchers

Mrs. Gates recommended ratification of previously approved payroll Voucher 4 in the amount of \$719,052.64 and new payroll Voucher 6 for the pay period ending September 22, 2006 in the amount not to exceed \$900,000.00. She further recommended approval of expense vouchers 7076 and 7510 through 7512 for a total amount of \$944,343.08. Mr. McGee made the motion and was seconded by Mr. Murphy. The motion carried.

V. Call to the Public

Curtis Jones, district patron, addressed the number of concerns that have been voiced to the Board members both at Board meetings and via e-mails concerning the new district boundaries. He stated that the arguments consisted of discussions of the nonsensical idea of busing children past one school that they are in walking distance to and the inherent lack of fiscal responsibility associated with that idea. He

stated that at the last meeting he asked that the item be placed on the agenda. The item was not on the agenda for this evening. "How can the Board expect parents and other tax payers to support them when they are unwilling to address valid concerns when they are raised?" Mr. Jones presented the Board with a petition to revisit the boundary issue.

VI. Recognition of Staff, Students and Community

Dr. St. John introduced the "Leaders in Character" Honorees: Sopori – Miss Alexandra Alday/3rd Grade – SPS – Mr. Ryan Frederick/2nd Grade – SIS – Miss Sidney Gomez-Zeroll/3rd Grade – SMS – Mr. Brian Sacks-Rossfeldt/8th Grade – SHS – Ms. Marina Carrasco/11th Grade. The Governing Board recognized the above students for their excellent display of leadership and service among their peers at each of their perspective schools.

VII. New Business

A. Instruction – Discussion and Possible Action

1. Revision of Policy JICA – Student Dress Code

Dr. St. John recommended that the word preferably be removed from the dress code regulation leaving the item to read "Plain without logos or insignias." He also recommended adding the item to the policy itself. Mr. McGee made the motion and was seconded by Mr. Murphy. The motion carried.

B. Personnel – Discussion and Possible Action

1. New SPS Kindergarten Teacher Request

Dr. St. John distributed a copy of a memo addressed to Dr. St. John from Mr. Downs requesting an additional kindergarten teacher. SIS is also asking for added staff. They have asked for three more teachers, two at the 3rd grade level and one at the 5th grade level. SMS would like to ask for more staff, but do not have the classroom space and the high school would like to ask for additional staff but they too do not have the room. Sopori has room, but at this point in time, the class size doesn't justify a second sixth grade teacher. Dr. St. John also received a memo from Mrs. Kathy Shiba requesting approximately \$200,000.00 worth of classified staff which includes aides, custodians and clerks. He asked the Board to keep all of these items in mind when they are making their decision. There are some unbalanced classes between Anza and the main campus. When Dr. St. John received the information from Mr. Downs, he indicated that there are 285 kindergarten students at SPS. There are six teachers that will be staying at the main campus and they average approximately 30 students. There are four teachers who will be moving to Anza and their

class size average is approximate 26.5 students. In the first grade there are 292 students and there are 12 teachers', seven of those teachers will remain at the main campus that will have 27 students. The five teachers who will be moving to Anza Trial will have 20.6 students per class. The second grade has 255 students. Six teachers will remain at SPS with approximately 25 students per class. The classes that are in the boundaries of Anza with have a little less then 21 students per class. This situation is similar at the intermediate school. There are several items that need to be looked at before the next Board meeting. Number one is to look at these numbers and staff requests. Dr. St. John's recommended this evening was to approve the new position that Mr. Downs is requesting due the fact that it is a kindergarten class. There is an FTE available within the approved budget at the middle school. Dr. St. John recommended moving the FTE from SMS to SPS. Mrs. Kellermeyer made the motion and was seconded by Mr. McGee. The motion carried.

C. Business - Information Only

2. Presentation from Aramark - Alice Sanchez

Alice Sanchez introduced Amy Gibbons, Aramark Food Service Director, Aaron Lockwood, UBU Lounge High School Kitchen Supervisor. She also introduced Nicole West, Aramark District Manager and Steve Rhodes, also from Aramark. The staff distributed samples of the new items that are being served in the UBU lounge. They explained the newly implemented services that have started at the high school which include four serving lines and patio carts that students can purchase items from. The cafeteria adds specials and second and third choices throughout the week.

D. Governing Board – Discussion and Possible Action

2 Exception to Policy GCQE – Payment of Sick Leave Upon Retirement – Lori Jorgensen

Dr. St. John stated that Ms. Lori Jorgensen retired at the end of the 2005-2006 school year. The Board policy states that one has to be 50 years old before you can collect any sick leave that one has accrued. She was a long time employee of the district and only four months short of her 50th birthday when she decided to retire. Dr. St. John recommended approval of the exception for Ms. Jorgensen. Mr. Murphy made the motion and was seconded by Mrs. Hall. The motion carried.

3 ASBA Annual Awards

The Board received information regarding the ASBA Annual Awards. The awards will be given at the December Annual Conference.

4 Top 10 Priorities for the 2007 Legislative Session

At the ASBA County Workshop on Monday the 9th of October, the Governing Board will be asked to list their top 10 priorities for the 2007 Legislative Session. A list to choice from was given to the Board members. The members were asked to fill out the forms and return to Dr. St. John for submittal on October 9, 2006.

5 Policy Advisories

- A. No. 269 – Reporting of Hazards and Warning Systems
- B. No. 270 – IHBB – Gifted and Talented Education
- C. No. 271 – IKA – Grading/Assessment Systems
- D. No. 272 – IL – Evaluation of Instructional Programs
- E. No. 273 – ILB – Test/Assessment Administration
- F. No. 274 – ILC – Use and Dissemination of Test Results
- G. No. 275 – KJG – Relations with Indian Tribal Councils

These changes and suggestions have been prepared in response to the completion of the second regular session of the Forty-Seventh Legislature of the State of Arizona. Dr. St. John recommended approval of the policy revisions. Mrs. Kellermeyer made the motion and was seconded by Mr. Murphy. The motion carried.

VIII. Superintendent/Administrative Reports

Dr. Jay C. St. John received a note from Mr. Mike Lewis thanking the Board for his recognition as Teacher of the Year.

The Board was given a copy of the senior planner which lays out all the items that seniors need to accomplish so that they walk in May.

Dr. St. John asked Mr. McKee if the counselors would make a presentation to the Board at the September 27th meeting.

The Board also received a sample of the ballot, which is pretty forthright and it should be relatively easy for community members to make a decision.

At the last meeting Dr. St. John made a recommendation to eliminate the Board election, the Board decided not to do this. The County eliminated it anyway. The County Board felt it was in the best interest due to the fact that the ballot is very long.

Dr. Valenzuela wrote an application to make a presentation at NSBA. The application was approved. At the next meeting the Board will have to decide who with attend the conference with Dr. Valenzuela. The presentation will be on data driven decisions. The conference takes place April 14-17 in San Francisco.

The Board received information from the Metropolitan Education Commission and other groups that they will be sponsoring a debate between current State Superintendent Tom Horne and Jason Williams who is a candidate for the position. It is being sponsored by the League of Women Voters, Tucson Education Association, School Community Partnership Council, MEC, UofA College of Humanities and UofA College of Ag and Live Sciences and UofA Educational Alumni, Voices for Education and University of Phoenix. It will be held next Thursday night at Catalina High School.

Dr. St. John had the opportunity to meet with a gentleman from La Canada Partners which is the group that is putting in the Town homes next to the cemetery on the corner of Duval Mine Road and La Canada. They are discussing a donation to the district.

He met with a representative from Rural Metro who is interested in having Rural Metro serve as the Fire Marshall for commercial buildings including the school buildings in the area.

May 9, 2007 will be the MEC Crystal Apple Luncheon. A local representative will be receiving an award.

All schools in SUSD No. 30 made Adequate Yearly Progress. The district is the only multi-school school district in Pima County that doesn't have a failing school. He thanked the teachers and principals for their work.

Mrs. Charlotte Gates and her staff will be attending a workshop on Friday and will be out of the office.

The office may be going out for an RFP for employment services. An RFP was done approximately three years ago, however, the company that was awarded the RFP has changed management and they have had a difficult time getting positions filled.

Mr. George Emerson stated that the biggest challenge the facilities department has is the grounds due to the weather and being short handed. They are doing their best to maintain the appearance of the schools and keep up with the ball field.

They are four positions short in maintenance and two short in the grounds department. Last month they completed 238 work orders and there are 166 in progress.

Dr. Barbara Smith reported that the enrollment at the Early Childhood Center is at approximately 162 today and it continues to grow. Things are going well.

She called to the Board's attention a policy revision in the Gifted and Talented program. There are some changes in the law. Based on the district's population, they received more funding. Changes included providing a broader scope of services for those identified as gifted students. They are in the process of acquiring materials, curriculum and staff development to help with those changes.

Mr. Larry McKee distributed the new High School Newspaper. This is the 1st year it has been done. He thanked Derek Marshall and the students who put the paper together.

The student planners have come in and have been distributed. The students seem to appreciate those items.

He is very proud that SHS made AYP. He thanked the seniors in the audience for leading the way for those to move up.

A blood drive will be held on Friday.

The first home football game will be held on Friday evening.

On Tuesday, Mr. McKee will be attending a meeting in Tucson with 4A to start making progress for the transition next year.

He thanked Alice and the staff for the wonderful job they are doing at the high school.

Mrs. Desi Raulston and **Mr. Clint Carlton** reported for the middle school.

The mid-term progress reports and school newsletter have been mailed out.

Next week, Galileo testing will begin for Language Arts and Math. This is a valuable tool in using data to show where students are meeting the benchmark testing and where they want to be. It helps guide instruction.

A school dance is scheduled for Friday, September 22nd. 7th and 8th graders at 11:30 and 6th graders at 2:00pm in the gym. The dances are split due to the growth.

On Saturday, September 23rd at 8:00am, the band program will have a pancake breakfast fundraiser in the middle school cafeteria. The cost is \$4.00 per person or \$14.00 for a family of four.

Mr. Carlton reported that SMS is wrapping up their Cherrydale Fundraiser today and next month they will report the outcome.

SMS has been very fortunate in sports. Volleyball is 5-1, football is 4-0 and they anticipate they will continue to do very well.

Overall, everything has been going very well at SMS.

Mrs. Kathy Shiba has been assured that the building will be ready in January. Furniture is being delivered the second week of November and the Library books are being delivered the 27th of November. The company will shelf the books. The first week in December, the classrooms will be ready and they will be delivering the

furniture into the classrooms at this time. The final classroom building is projected to be ready sometime in February. When school opens they do expect the gym/cafeteria to be open. The kitchen may not, but they can still serve out of it.

The rotary club would like to earn approximately \$30,000.00 for the Anza Trail Library to purchase additional books. Last night they presented Mrs. Shiba with the first two books for the library. The club will be having turtle races to raise money for the library. They will also be auctioning off painted desks to raise money.

The students voted for the new mascot for the new school. They are now known as the Anza Trail Coyotes!

Dr. Wayne Ross stated that SIS had elections for the Parent/Teacher partnership. The group is getting up and running.

Today SIS held speeches for the Bobcat Student Council. Tomorrow the results will be announced.

September 20th is the first annual 3rd grade Safety Day. This will allow students to familiarize themselves with the different agencies and people who help protect and keep them safe everyday.

September 26th is picture day.

Mr. Scott Downs started by thanking the Board for the additional position in Kindergarten. The teachers and parents will be excited about this.

The SPS team is doing an amazing job for as crowded the classrooms are. They have never complained about the crowdedness.

He also thanked Dr. St. John for allowing him to attend the AASBO conference with Mrs. Gates as part of his internship. It was a great learning experience.

Thank you to Judy Cutler who put an amazing team together for the Diebels testing.

Thank you to Tina Steward for meeting with the second grade team and coordinating the Galileo test that will be coming up soon.

The book fair will be held Monday through Thursday.

School pictures will be on Friday.

Wednesday will be Open House from 5:00 to 7:00pm.

Student Council purchased three benches for the courtyard.

The PTO completed its Little Cesar Fundraiser. They sold 2126 items which made a profit of \$11,630.00. They are donating half of any funds that are made between now and December to the Anza Trail PTO.

Ms. Maribel Lopez stated that tomorrow is picture day.

Student council elections have been held.

Tina Stevens from Reading First attended the first meeting at Sopori. She discussed the expectations of Reading First meeting the paperwork, the observations and the staff development that is coming with it.

Ms. Lopez met with the preschool parents today and presented in Spanish what Reading First means to the school, what is expected, what the hours are and what they can do to impact the students for next year. She also shared with them how lucky Sopori is to have an Even Start Program.

Galileo testing will be next week.

Sopori's Open House will be September 21st. The Optimist Club will be serving at 5:00pm. Classes will be opened from 6:00 to 7:00pm.

IX. Consent Agenda – Action

Dr. St. John recommended approval of those items on the Consent Agenda, as they are routine items. Mr. Murphy made the motion and was seconded by Mr. McGee. The motion carried.

A. Employment

1. Peter Vasel, Bus Driver Training – Transportation – New Position – Ratification to 08/24/06
2. Laurie Schultz, Bus Driver Training – Transportation – New Position – Ratification to 08/24/06
3. Anna Perez, Asst. Volleyball Coach – SHS – Replacement – Ratification to 08/25/06
4. Miguel Lara, Instruction Aide – SHS – Replacement – Ratification to 08/21/06
5. Jami Jorgensen, Math Teacher – SHS – New Position – Ratification to 08/17/06
6. Shawn Jones, Returning Auto Shop Teacher – SHS – Ratification to 08/16/06
7. Rebecca Draper, Inclusion Health Assistant – SPS Project Inspire – Ratification to 08/23/06
8. Trina Alkema, Classroom Lead – SUSD ECC – Replacement – Ratification to 09/05/06
9. Theresa Lopez, Status Change to Inclusion Health Assistant – SUSD ECC – Ratification to 08/21/06

10. Adriana Fregoso, Clerk I – SMS – Replacement – Ratification to 08/21/06
11. Ray Ortiz, Returning Custodian – SUSD ECC – New Position – Ratification to 08/30/06
12. Francisco Arvizu Jr., Mechanic – Transportation – Vacant Position – Ratification to 08/24/06

B. Resignations/Terminations/Separations

1. Joe Gonzalez, Electrician – Maintenance - Resignation Effective 08/23/06
2. Alma Gonzalez, ECC Classroom Lead – Resignation Effective 08/24/06
3. Carol Geib, Custodian – SHS – Resignation Effective 08/21/06
4. Sarah Evans, Bus Driver – Transportation – Resignation Effective 08/11/06
5. Amaris Cruz, Inclusion Health Assistant – SPS – Resignation Effective 08/18/06
6. Gregory Budzynski, Inclusion Health Assistant – SMS – Resignation Effective 08/29/06
7. Amy Abrahamson, Clerk I – SMS – Resignation Effective 08/25/06

C. Volunteers

1. Vincent M. Garcia – SHS – Effective 09/09/06
2. Debbie Twarogal – SMS – Effective 09/09/06
3. Terry Templeton – SIS – Effective 09/09/06
4. Debbie Royce – SIS – Effective 09/09/06
5. Maritza C. Santa Cruz – SIS – Effective 09/09/06
6. Charles Plumb – SMS – Effective 09/09/06
7. Cristal (Cristy) Olof – SIS – Effective 09/09/06
8. Joan O'Brien – Sopori – Effective 09/09/06
9. Silvia S. Lopez – SIS – Effective 09/09/06
10. Susan Ildefonso – SHS – Effective 09/09/06
11. Shannon Field – SMS – Effective 09/09/06
12. Mary Farnsworth – SIS – Effective 09/09/06
13. Sarah Elliott – SIS – Effective 09/09/06
14. Verma D. Eldridge – SMS – Effective 09/09/06
15. Chase Delperdang – SPS – Effective 09/09/06
16. Glynn Cannon – SHS – Effective 09/09/06
17. A. Julia Bell – SMS – Effective 09/09/06
18. Angela Applegate – SIS – Effective 09/09/06

D. Gifts and Donations

- 1 Tucson Sunshine Chapter - \$350.00 – SUSD Auditorium
- 2 Sahuarita Band Booster Club - \$100.00 – Sopori Music Program
- 3 Judith Whipple – Various Time-Life Books – Sahuarita High School
- 4 Raytheon – Furniture and Equipment – Sahuarita Intermediate School
- 5 Karna Jackson – PC Computer System – Sahuarita Intermediate School
- 6 Fiedman Family of GV – Casio Electronic Piano – Sahuarita Intermediate School

- 7 Tony Bruno – Two Flutes – Anza Trail School Music Program

E. Student Fund Raising

1. SHS Cheerleaders – Duck Pond at the Sahuarita Fiesta – 09/30/06

F. Student Overnight/Out of State Travel

1. SHS Marching Band – Globe, AZ – October 13-14, 2006 – Competition
2. SMS Science Olympiad Students – Catalina Island Marine Institute – February 18-22, 2007 – Biology Camp
3. SMS Ecology Club Members – Mt. Lemmon Infrared Observatory - October 2006
4. SMS 7th & 8th Grade – World Strides-Habitat: H2O – Tampa Bay, Florida – March 28-April 1, 2007
5. SMS Ecology Club and Science Olympiad Class – Roper Lake State Park – Dates to be announced

G. Approval of New Position Descriptions

1. Early Childhood Aide

H. Facility Use/Rental

1. SHS Cheerleaders – Duck Pond at the Sahuarita Fiesta – 09/30/06

I. Approval of Annual ADE Declaration of Curricular and Instructional Alignment to the Arizona Academic Standards in Reading, Writing, Mathematics and Science

X. Board Communication

Mr. Martin McGee shared information from a story in the Sahuarita Sun. The story was regarding the schools passing the tests. He stated that when he was elected to the Board, things weren't always positive. This was reflecting very well on students and staff. This has since been turned around in the last 9 or 10 years. Because of the students, staff and parents of the district the pride has been brought back to the school. He thanked everyone for this.

Mr. Tom Murphy stated that it has only been six weeks, but it has been a great six weeks. It has been a great start. The leaders of the buildings are a great team that has been put together.

He thanked Alice Sanchez for the professionalism and hard work of the staff.

Mr. Mike Lurkins expanded on what Mr. McGee stated. The district has some of the best teachers around and it was them that did the work to accomplish the AYP.

Mrs. Diana Kellermeyer reported that while they were attending the ASBA conference in Phoenix, they were able to attend the high school football game. It was very exciting. She asked if the cheerleaders could attend more away games.

XI. Establish Next Meeting – September 27, 2006 – District Auditorium

XII. Adjournment

The meeting was adjourned at 8:05pm. Mr. McGee made the motion and was seconded by Mr. Murphy. The motion carried.

Respectfully,

Clerk of the Board