



Sahuarita Unified School District No. 30

Sahuarita High School

Sahuarita Middle School

Sopori Elementary School

Sahuarita Primary School

Sahuarita Intermediate School

Regular Governing Board Minutes

**6:30 p.m. – September 14, 2005 – Sub Hall B – Sahuarita Auditorium
350 W. Sahuarita Rd, Sahuarita, Arizona**

I. Call to Order and Pledge of Allegiance

President Elaine Hall called the meeting to order 6.30pm. In attendance were Board members Mike Lurkins, Tom Murphy, Diana Kellermeyer, Martin McGee, Superintendent Dr. Jay C. St. John, Assistant Superintendent Dr. Manuel O. Valenzuela and Business Manager Mrs. Charlotte Gates. There were 54 guests. The Pledge of Allegiance was observed.

II. Approval of Agenda

Dr. St. John recommended approval of the agenda as it was revised. Mr. Lurkins made the motion and was seconded by Mrs. Kellermeyer. The motion carried 5-0.

III. Approval of Minutes – July 13, 2005

Dr. St. John recommended approval of the minutes from the July 13, 2005 regular Governing Board meeting as they were distributed. Mr. Murphy made the motion and was seconded by Mrs. Kellermeyer. The motion carried 5-0.

IV. Approval and Ratification of Vouchers

Mrs. Gates recommended ratification of previously approved payroll voucher 5 in the amount of \$557,007.45 and new payroll Voucher 7 for the pay period ending September 23, 2005 in the amount not to exceed \$800,000.00. She further recommended approval of expense vouchers 6059 thru 6061 and vouchers 7011 thru 7013 in a total amount of \$709,776.80. Mr. Lurkins made the motion and was seconded by Mrs. Kellermeyer. The motion carried 5-0.

v. Call to the Public – None

VI. Recognition of Staff, Students and Community –

The Board recognized the La Canoa Lions Club of Green Valley and the Green Valley Lions Club for their roll in the dictionary distribution to all 3rd graders.

Dr. Ross asked the Board to recognize those people who work behind the scenes at SIS. The essayist John Ruskin once said: “The highest reward for man’s toil is not what he gets for it, but what he becomes by it.”

The Board recognized Patricia Salazar, Teresa Moreno, Ramon Herrera, Erica Felix, Christina Gonzales, Donna Martin, Jennifer Myers, Josie Corrales, Chris Helton, and Evelyn Reilly for their diligent, hard work over the summer and into the beginning of this school year. These team members have given effort above and beyond what was required, and Sahuarita Intermediate School has become a better place!

VII. New Business

A. Instruction – Discussion and Possible Action

1. Arizona Instrument to Measure Standards Assessments (AIMS) – Information Only

Dr. St. John distributed a draft of an Arizona regulation with regards to the AIMS. It has not been approved as of yet, but an alternative way in which to help students graduate from high school who are coming close to passing the AIMS. Pupils may graduate if they meet the alternative graduation requirements, which include the following:

- o The pupil has completed with a passing grade all coursework and credits prescribed for the graduation of pupils from high school by the governing board of the pupil’s school district or charter school.
- o The pupil has taken the AIMS assessment each time the test was offered when the pupil was eligible to take the test after August 12, 2005.
- o The pupil has participated in any academic remediation program available in the pupil’s school in those subject

areas where the pupil failed to achieve a passing score on the AIMS.

B. Personnel – Discussion and Possible Action

1. Approval of E-rate Consultant

Mrs. Gates stated that each year she applies for E-rate funding and with the addition of departments it has generate more work. She recommended hiring a consultant to do the filing and paperwork for the District. The fee is \$4926.00. Mr. Murphy made the motion and was seconded by Mrs. Kellermeyer. The motion carried 5-0.

C. Business – Discussion and Possible Action

1. RFP 2006-3 Speech Therapist, Occupational Therapist, & Physical Therapist

Mrs. Gates presented the results of the RFP; the district received three responses to the RFP. Mrs. Gates recommended that the RFP 2006-3 Speech Therapist, Occupational Therapist and Physical Therapist be awarded to STARS-Student Therapies and Resource Services. Mrs. Kellermeyer made the motion and was seconded by Mr. Murphy. The motion carried 5-0.

2. Request for Advance Payment of State Equalization Assistance

Mrs. Gates stated that because the flow of cash into the District does not come in on a regular basis nor does it go out on a regular basis, per A.R.S. 15-973.C, the District may apply for an advance payment of state aid assistance. This will not increase the amount of state aid received by the District but help alleviate projected cash deficits. Mrs. Gates recommended approval of the request. Mr. Murphy made the motion and was seconded by Mrs. Kellermeyer. The motion carried 5-0.

D. Governing Board – Discussion and Possible Action

1. Appointment of NAAN (National Affiliate Advocacy Network) Representative

The District is formally affiliated with the National School Boards Association. NSBA uses its National Affiliate Advocacy Network to keep the Board up to date on issues. The Board elected Diana Kellermeyer to represent them as the NAAN representative. Mr. Murphy made the motion and was seconded by Mr. McGee. The motion carried 5-0.

VIII. Superintendent/Administrative Reports

Dr. St. John distributed the milestone schedule for the new K-8 school from Sundt. The project unfortunately continues to fall behind and it looks like the school will not be ready by August 2006. Dr. St. John also shared a letter from Sundt stating, “as a result of the devastation caused by Hurricane Katrina, with its attendant disruption of supply lines, Sundt Construction, Inc. has been advised by a number of its suppliers and subcontractors that certain construction materials, many already in short supply, are essentially “off the market,” or unavailable at any price.”

Bill Woodward is working on a contingency plan in the event that the building is not ready for next school year.

Dr. St. John shared the Southeast Arizona Regional Transportation Newsletter with the Board. He stated that there would be a meeting for Sahuarita on Monday, September 26 at 5:00pm. He will see that someone represents the District at the meeting.

A copy of The Sahuarita Connection and the Town of Sahuarita News was distributed to all Board members.

A letter was received from Vaughn E. Croft, Pima County School Superintendent’s Office, thanking the District for hosting the meeting of the

Pima-Joint Technological Education District Investigation/Planning Committee. Everyone in attendance was very pleased with the hospitality and the lunch that was prepared by the Culinary Arts program.

Dr. St. John asked the Board if they would like to have a retreat before December. The Board directed Dr. St. John to set this up.

Dr. St. John submitted an application for Sundt Construction to be presenters at the ASBA Conference in December.

Mr. Charles Oldham – Sopori is great! The open house went very well, most teachers had 90% of the parents visit with them. He thanked the Optimist Club for their participation at the open house.

Today was picture day and everyone was dressed and ready to take those pictures.

Mr. Scott Downs – Tomorrow and Friday Mr. Downs and Miss Anderson will be interviewing candidates for the three positions that are still open.

Next week will be the school book fair in the Library.

Next Thursday will be the SPS open house from 5:00-7:00.

The pizza fundraiser is near completion. The pizzas will be delivered tomorrow. Last year they raised approximately \$9500.00 and this year they did \$9900.00. The PTO will be purchasing furniture, equipment or other items for the playground.

SPS had a Hurricane Relief fund for four days. The students brought in backpacks and other school items.

Thank you to Miss Anderson for her creation of the “Sunshine note to you!!” postcards that will be sent home from the teachers to the students family. This will help create a positive atmosphere at the school and the parents can be proud of what their students do at school.

Dr. Wayne Ross – thanked the Lions clubs for their collaboration with the District.

Thank you to the Board for the new 4th grade teaching position.

A fundraiser using student art is beginning this week. The students will create an art piece that can be put on luggage, tags, coffee mugs and etc. The funds will be used to improve what is on their playground.

Another fundraiser that will be in conjunction with the primary school will be a K-5 carnival. That will take place on March 25, 2006.

Tomorrow is the student council speeches and everyone is welcome. Friday SIS is invited to attend a performance by the Ballet Continental.

Thank you to Mr. Murphy who has helped set up the band. There are 66 students in the band and 106 students in the Sahuarita Singers program.

Mrs. Kathy Shiba – The football and volleyball teams played a Vail school tonight and all games were won. There are approximately 100 students including cheerleaders, football & volleyball players participating this year.

National Junior Honor Society will be selling tickets for a no dress code day for \$2.00 to raise funds. Tickets for teachers are \$5.00 and tickets for Mrs. Shiba and Mrs. Raulston are \$10.00.

Mrs. Shiba thanked the faculty and staff for volunteering to tutor everyday after school until 5:30pm. She also thanked Mrs. Raulston for all her help throughout the day.

Mr. Jack Lehmkuhl – thanked SPS for his sunshine note that he received. It's a great idea.

SHS ended its grading period last Friday and report cards will be going out soon.

The school is busily preparing for AIMS testing for those students in the junior and senior classes who have not met or exceeded standards.

As of 8:00 tomorrow morning, the school is entitled by the State to begin a tutoring program for AIMS. Ten teachers will be taking part in this program.

There are many activities taking place at SHS. Tonight both the freshman and JV teams won their volleyball games. The Varsity team has participated in and won two tournaments.

Football team had a tough game and ended up losing in triple overtime. They did an excellent job. He thanked the band for staying until the end of the game to play.

Today FCCLA is at a conference in Scottsdale.

At 10:00am this morning SHS celebrated the birthday of the National Anthem. All students were release to go to the flagpole while the Anthem was being played.

NJROTC is working on district wide Hurricane relief project.

Mrs. Charlotte Gates stated that everyone in the district office now has a phone. She thanked Scott Boone and Daryl Rawson for their help in making that happen.

Transportation is doing well, there were a few minor adjustments, but those were taken care of.

Dr. Manuel Valenzuela had the opportunity to attend the first of the monthly meetings for staff development.

There are a number of training opportunities that will be coming up in the future for both the certified staff and support staff. A presentation will be given to the certified staff on “Closing the Achievement Gap” and a customer service presentation will be given to the support staff. There will also be First Aide/CPR training for some of the Project Inspire Aides.

Dr. Barbara Smith stated that last year the District served 417 special education students and this year there are 506 and still growing.

IX. Consent Agenda – Action

Dr. St. John recommended approval of the Consent Agenda as it was distributed. Mr. Murphy made the motion and was seconded by Mr. McGee. The motion carried 5-0.

A. Employment/Reassignment

1. Joe Walker, Maintenance Technician – Facilities – New Position – Ratification to 08/29/05
2. Christopher Storm, Inclusion Health Specialist – Project Inspire – New Position – Ratification to 09/06/05
3. Jeanine Sarnacki, District Nurse – SIS – Replacement – Ratification to 09/07/05

4. Ron Runion Jr., Inclusion Health Specialist – Project Inspire – New Position – Ratification to 08/25/05
5. Steve Membrila, Maintenance Technician – Facilities – Replacement – Ratification to 09/06/05
6. Gwendolyn Huff, ICP Aide – SMS – Replacement – Ratification to 08/29/05
7. Laurie Gath, Inclusion Health Specialist – Project Inspire – New Position – Ratification to 09/07/05
8. Aida Lopez, Sub. Project Inspire – SPS – Ratification to 08/29/05
9. Roberto Carranza, Buildings & Grounds Technician – Status Change – Facilities – Replacement – Ratification to 09/06/05
10. Amaris Cruz, Inclusion Health Specialist – Status Change – Project Inspire – Replacement – Ratification to 08/29/05
11. Douglas (Bruce) Ebner, Inclusion Health Specialist – Status Change – Project Inspire – Replacement – Ratification to 08/29/05
12. Martha Fabara-Morgan, Sub. Inclusion Health Specialist – Status Change – Ratification to 08/22/05
13. Maria Martinez, Inclusion Health Specialist – Project Inspire – Status Change – Replacement – Ratification to 08/29/05
14. Vicente Martinez, Maintenance Technician – Facilities – Status Change – Replacement – Ratification to 09/06/05
15. Janie Pogan, Inclusion Health Specialist – Project Inspire – Status Change – Replacement – Ratification to 08/29/05
16. Melinda Rojas-Toto, Inclusion Health Specialist – Project Inspire – Status Change – Replacement – Ratification to 08/29/05
17. Pricilla Wiedwald, Inclusion Health Specialist – Project Inspire – Status Change – Replacement – Ratification to 08/29/05

B. Approval of New Guest Teachers for 2005/2006 School Year – Josh Brelsford, Bridget Brown, Don Bush, Olga Coley,

Patrick Connell, Donna Green, Larisa Hublou, Richard Johnsen, Tom Joice, Arleen Middlebrook, Christina Ragsdale, Suzanne Rowland, Santry Rush, Katherine Soto, Deborah Waldoch

C. Resignations/Terminations/Retirements

1. James W. Swanson, Network Technology Specialist – District Office – Written Resignation Effective 08/26/05.
2. Sue (Verna) Mason, School Nurse – SIS – Written Resignation Effective 08/19/05
3. Holly Hobbs, Inclusion Health Specialist – SIS – Written Resignation Effective 08/12/05
4. Monica Dorame, Sub. Inclusion Health Specialist – Project Inspire – Verbal Resignation Effective 08/23/05
5. Ellen Baker-Linton, Sub. Inclusion Health Specialist – Project Inspire – Written Resignation Effective 08/25/05

D. Gifts & Donations

1. Optimist Club of Green Valley-Sahuarita – \$500.00 – SMS
2. Raytheon Hispanic Employees Association – \$1500.00 – SIS 2005 Scholarships
3. Grand Canyon National Park Foundation – \$350.00 – Sopori 4th Grade Grand Canyon Trip.
4. Anthony & Kerry Marrs – 1993 Ford Explorer – SHS Automotive Class

E. Volunteers

1. June St. John – SMS – Effective 09/14/05
2. Dorothy J. Lentz – SHS – Effective 09/14/05
3. Tonia Herzberg – SMS – Effective 09/14/05
4. Sue Carolan – SMS – Effective 09/14/05

F. Facilities Use

1. Amado Community Food Bank – Sopori School Cafeteria and SHS Snack Bar – Summer Meals Program – June 1, 2006 to August 1, 2006.

G. Student Fund-Raising Activities

1. Sopori Student Council – Great American Cookie Dough, Cake, Muffin Sale – October 18, 2005 to November 1, 2005

x. Board Communication

Mr. Tom Murphy thanked the Administration for all their support.

xi. Establish Next Board Meeting – September 28, 2005

xii. Executive Session

- A. Mr. Lurkins moved the Board enter executive session pursuant to §A.R.S. 15-843 to decide whether to hold a hearing or to designate one or more hearing officers to hold a hearing to hear evidence, prepare a record, and bring a recommendation to the Board for action and whether the hearing shall be held in executive session – Discussion and possible action. A roll call vote was taken with all members voting aye. The time was 7:27pm. The Board returned to regular session and adjourned the meeting at 7:52.

xiii. Adjournment

The meeting was adjourned at 7:53pm. Mr. McGee made the motion and was seconded by Mrs. Kellermeyer. The motion carried 5-0.

Respectfully,

Clerk of the Board