



Sahuarita Unified School District No. 30

Sahuarita High School
Sahuarita Primary School

Sahuarita Middle School
Sahuarita Intermediate School

Sopori Elementary School
Sahuarita Intermediate School

Regular Governing Board Meeting Minutes 6:30 p.m. – September 22, 2004 - Pod B - District Auditorium 350 W. Sahuarita Rd., Sahuarita, AZ 85629

I. Call to Order and Pledge of Allegiance

President Anthony Bruno called the meeting to order at 6:30 PM. Also present were Board members Michael Lurkins, Elaine Hall, Superintendent Dr. Jay C. St. John and Business Manager Charlotte Gates. Board member Martin McGee was absent. There were 50 guests. The Pledge of Allegiance was observed.

II. Approval of Agenda

Dr. St. John recommended approval of the agenda as it was revised. Mr. Lurkins made the motion and was seconded by Mrs. Hall. The motion carried.

III. Approval of Minutes – September 8, 2004

Dr. St. John recommended approval of the minutes from the Regular Governing Board meeting on September 8, 2004 as distributed. Mrs. Hall made the motion and was seconded by Mr. Lurkins. The motion carried.

IV. Approval and Ratification of Vouchers

Mrs. Gates recommended ratification of previously approved payroll Voucher 6 for the pay period ending September 10, 2004 in the amount of \$471,799.30, new payroll Voucher 7 for the pay period ending September 24, 2004 in the amount not to exceed \$550,000.00 and new payroll Voucher 8 for the pay period ending October 8, 2004 not to exceed \$550,000.00. She further recommended approval of expense vouchers 6009 and 6010 in a total amount of \$176,147.57. Mr. Lurkins made the motion and was seconded by Mrs. Hall. The motion carried.

V. Call to the Public

Lora England addressed the Board regarding the bomb threat that occurred at SHS on Monday morning. Mrs. England stated that her daughter received a letter regarding the threat, but several of her friends did not know anything about the situation. She stated that there was no evacuation of the school. She asked for further information.

Dr. St. John stated that there was a bomb threat on Monday morning at about 9:10. The buildings were not evacuated. This is the third bomb threat that Dr. St. John has been involved with at the Sahuarita Schools. There is a procedure in place as to how the district would deal with the situation. The decision to evacuate is based on the transcript of the telephone call received and it was his decision not to evacuate the decision. With the information that he had, he felt it was not necessary to evacuate the buildings. Dr. St. John consulted with the Mr. McKee, the high school principal, and the Sahuarita Police Department. Approximately 15 to 20 adults searched every classroom, locker, restroom,

garbage can, etc... looking for any suspicious object. The threat was taken very seriously and with caution as to not create a panic or copycat threats where the district would have to evacuate the building every day. The district is very close to an arrest of the person who called due to the district's very sophisticated telephone system. Probably one of the district's primary wastes of paper is sending documents home with high schools students. Kindergartens take them home, high school students do not, all students were given letters, but not all may have taken them home.

Mr. Wade England also addressed the Board regarding the bomb threat that occurred at SHS on Monday morning. Mr. England provided the Board with some work history for himself, which included 8 years as a bomb disposal officer. He was upset that a bomb threat had occurred in this size of a community. Over his 8 years as a bomb disposal officer he removed approximately 32 explosive devices from junior highs' and high schools'. He is upset that the district did not execute an evacuation. He would like to have the response procedure looked into.

VI. Recognition of Staff, Students and Community –

Kathy Shiba, Principal of SMS, and the Board recognized the following staff and community members for their time, input, and wonderful ideas on the SMS Site Council.

Scott Boyter, Sally Glines, Robin Karnas, Deborah Ramirez, Desi Raulston, Julie Arnold, Melanie Redford, Audrey Reida, Ellen Rieger, and Yongson Rueb.

VII. New Business

A. Instruction – Information Only++

1. U of A South – Teacher Preparation Program++

Dr. St. John updated the Board on the developing relationship with the University of Arizona South Campus located in Sierra Vista. Their primary function is teacher preparation. The district currently has a student completing her teaching methods experience. Dr. Albert S. Gonzales, Assistant Coordinator of the Teacher Preparation Program, sent a letter to the district thanking the administrative team for the continued support of the program.

B. Governing Board – Discussion and Possible Action

1. Approval of Resolution in support of changes to ASBA Bylaws

Sahuarita Unified School District is a member of the Arizona School Board Association. In a memo to the district, they have recommended changes to the ASBA Bylaws and the Board has develop a resolution in support of those changes. Dr. St. John recommended approval of the resolution. Mrs. Hall made the motion and was seconded by Mr. Lurkins. The motion carried.

2. Out of State Travel to Washington D.C. – Anthony Bruno++

Mr. Bruno has been invited on behalf of the National School Board Association at no cost to the district to attend a conference on Technologically Literacy in America. The conference will take place in Washington, D.C. on September

28-30. Dr. St. John recommended approval of the out of state travel. Mr. Lurkins made the motion and was seconded by Mrs. Hall. The motion carried.

VIII. Superintendent/Administrative Reports

Administrators submitted written reports to the Board.

Dr. Jay St. John

Mrs. Shiba meet with Emc2, the district architectural firm, for approximately 3 hours regarding size of classrooms and the program she runs at SMS to decide how much of that can transfer to the new building. The architectural firm should have a draft plan to Dr. St. John by the first part of next week.

Dr. St. John had the opportunity attended a State of Education Luncheon where Superintendent Tom Horne, Dr. Roy Flores, Dr. Linda Arzoumanian, Pima Count School Superintendent's Office, and others spoke.

During the ASBA Law Conference, Dr. St. John received new rules regarding Reporting Procedures for school administrators. Copies of the new procedures were distributed to all Board members and Administrators.

Dr. St. John and Spencer Smith, attorney for the district, meet with representatives from Sundt Construction regarding the pre-construction services and contracts for the new high school addition and new middle school.

Charlotte Gates

An RFP is being prepared for weed control. The district doesn't have anyone is qualified to do this type of work so and RFP will be going out within the next day or two. She believes it could be over the threshold of \$32,000.00.

An RFP for Temporary Employment Services is also being prepared at this time to help the district out with any temporary services including support staff, certified or administrators. The district needs to make sure they are in compliant with procurement rules.

IX. Consent Agenda

The superintendent recommended approval of those items on the Consent Agenda as they were revised. Mr. Lurkins made the motion and was seconded by Mrs. Hall. The motion carried

A. Employment

1. Charise Sandoval, 4th Grade Teacher – SIS – Ratification to 09/20/04
2. James Cash, Parking Security – SHS – Increase Hours from 7 per day to 8 per day – Ratification to 09/22/04

B. Resignations/Terminations/Separations

1. Anita L. Kasik-Roden, Custodian – SHS – Resignation Effective 12/22/04
2. Marie Gipson, Technology Assistant – SHS – Resignation Effective 09/16/04
3. Alice G. Saylor, Secretary to Principal – SHS – Resignation Effective 09/30/04

C. Approval of New Substitute Teachers for 2004-2005 School Year – Gretchen Graef & Yvonne Henry - Ratification to 09/20/04

D. Volunteers

1. Don Bacon – SHS – Effective 09/22/04
2. Jean Reed – SMS – Effective 09/22/04

E. Gifts & Donations

1. The Military Order of the World Wars - \$100.00 – SHS – NJROTC
2. C.H. Mike Milligan VFW Post 10008 - \$25.00 – SHS – NJROTC Field Meet
3. Hickey Automotive, Inc. - \$500.00 – Sopori Grand Canyon Trip
4. Mr. Richard C. Leander - \$100.00 – SHS – NJROTC Field Meet
5. Mr. & Mrs. Roy N. Thorson - \$50.00 – SHS – NJROTC Field Meet
6. American Lung Association - \$600.00 – Sopori 5th Grade Class
7. American Lung Association - \$1200.00 – Sopori 4th Grade Class
8. Green Valley Lions Club - \$100.00 – Sahuarita Middle School Graduates
9. Green Valley Lions Club - \$500.00 – Sahuarita High School Library
10. Mr. Timothy Strong - \$334.40 – Sahuarita High School

F. Student Fund Raisers

1. SHS Speech & Debate Team – Cookie Dough Sales – September 27, 2004 – October 1, 2004
2. SMS Cheerleaders – Cookie Dough & Pizza Kit Sales – October 1, 2004 – October 15, 2004

G. Student Out of State/Overnight Travel

1. SHS Speech Team – Competition at Sinagua H.S. in Flagstaff, AZ – 10/15/04 – 10/17/04
2. SHS Speech Team – Competition at Blue Ridge H.S. in Lakeside, AZ – 12/03/04 – 12/05/04
3. SHS Speech & Debate Team – Competition at Blue Ridge H.S. in Lakeside, AZ – 03/04/05 – 03/06/05
4. Sopori Elementary 4th Grade Class – Grand Canyon Trip – 05/17/05 – 05/18/05
5. SMS Student Council – Leadership Training in Prescott, AZ – 06/11/05 – 06/17/05
6. SMS Student Council – Leadership Training in Prescott, AZ – 02/25/05 – 02/26/05
7. SMS Student Council – Annual State Convention in Mesa, AZ – 05/12/05 – 05/13/05
8. SMS Cheerleading – State Cheerleading Competition in Phoenix, AZ – 02/25/05 – 02/26/05
9. SMS Cheerleading – U.S. Competition, Knotts Berry Farm in Buena Vista, CA – 03/25/05 – 03/27/05
10. SMS Cheerleading – Summer Camp at the University of Arizona in Tucson, AZ – July 2005

H. Approval of Student Activity, Auxiliary and Revolving Fund Expenditures – August, 2004

X. Board Communication

Elaine Hall had the opportunity to attend the ASBA Law Conference. She stated that the purpose of the conference is to keep the Board aware of what the legislature has done.

Mike Lurkins again stated the he feels the district has the best teachers and faculty in Arizona. He thanked them for all they do.

Anthony Bruno added that he felt the district also has some of the best students.

XI. Establish Next Board Meeting – Study Session – 09/29/04 – 9:00 A.M. – District Auditorium
Regular Governing Board Meeting – 10/13/04 – Sopori
Elementary School – 6:30 PM

XII. Executive Session

Mrs. Hall moved the Board enter executive session pursuant to A.R.S. §15-843 to hear the request of a student in the middle school Alternative to Suspension Program to return to mainstream classroom setting and to hear the possible appeal of the decision of the hearing officer in several long-term suspension hearings – Discussion and possible action. A roll call vote was taken with all members voting aye. The time was 7:01 PM. The board returned to regular session at 7:35 and adjourned the meeting.

XIII. Adjournment

The meeting was adjourned at 7:35 PM. Mr. Lurkins made the motion and was seconded by Mrs. Hall. The motion carried.

Respectfully,

Clerk of the Board