



Sahuarita Unified School District No. 30

Sahuarita High School

Sahuarita Middle School

Sopori Elementary School

Sahuarita Primary School

Sahuarita Intermediate School

Regular Governing Board Meeting Minutes
6:30 p.m. – September 28, 2005 –
Sub Hall B – Sahuarita Auditorium
350 W. Sahuarita Rd, Sahuarita, Arizona

I. Call to Order and Pledge of Allegiance

President Elaine Hall called the meeting to order 6.30pm. In attendance were Board members Mike Lurkins, Tom Murphy, Martin McGee, Diana Kellermeyer, Superintendent Dr. Jay C. St. John, Assistant Superintendent Dr. Manuel O. Valenzuela and Business Manager Mrs. Charlotte Gates. There were 51 guests.

II. Approval of Agenda

Dr. St. John recommended approval of the agenda as it was revised. Mr. McGee made the motion and was seconded by Mrs. Kellermeyer. The motion carried 5-0.

III. Approval of Minutes – August 10, 2005

Dr. St. John recommended approval of the minutes from the August 10, 2005 regular Governing Board meeting. Mr. Murphy made the motion and was seconded by Mrs. Kellermeyer. The motion carried 5-0.

IV. Approval and Ratification of Vouchers

Mrs. Gates recommended ratification of previously approved payroll voucher 6 in the amount of \$576,389.66 and new payroll Voucher 8 for the pay period ending October 7, 2005 in the amount not to exceed \$800,000.00. She further recommended approval of expense voucher 7014 thru 7016 in a total amount of \$538,620.82. Mr. McGee made the motion and was seconded by Mr. Murphy. The motion carried 5-0.

V. Call to the Public – None

VI. Recognition of Staff, Students and Community –

Mr. Alan Anderson was recognized for his generous support and tireless dedication to the staff and students of Sahuarita Unified School District.

Caitlin Hudecek, Trevor Park, Olen Brown, Aviana Moreno, & Bertha Herrera were given a Leader in Education award for their excellent display of leadership at each of their perspective schools.

VII. New Business**A. Instruction – Discussion and Possible Action****1. SHS Trip to Spain**

The Governing Board was provided information from the high school Spanish department regarding a trip to Spain in the summer of 2006. Mr. McKee recommended approval of the request with the understanding that the date and destination may change due to financial considerations. Also, the trip is to be planned so that the students will miss very little school. Dr. St. John recommended approval of the request. Mr. Lurkins made the motion and was seconded by Mrs. Kellermeyer. The motion carried 5-0.

B. Personnel – Discussion and Possible Action**1. Approval of Contract for Charles Oldham, Principal of Sopori Elementary School–Effective until the end of 2005–2006 school year**

Mr. Charles Oldham's ESI contract has run out, he has satisfied the AZ State Retirement System's requirements. Dr. St. John recommended approval of a contract for the remainder of the 2005–2006 school year. Mr. Murphy made the motion and was seconded by Mrs. Kellermeyer. The motion carried 5-0.

2. Approval of Health Assistant Position at SIS

After several conversations with the school nurse Jeanine Sarnacki, it was Dr. St. John's recommendation to employ an

additional health assistant at SIS so that Nurse Jeanine will be allowed to concentrate on the district wide responsibilities for

the school nurse. Mr. Murphy made the motion and was seconded by Mrs. Kellermeyer. Mrs. Kellermeyer question weather the new position would be an LPN or a Health Aide. She also questioned the salary. Dr. St John responded that the position would be a Health Aide and the salary would be approximately \$20,000.00 annually. The motion carried 5-0.

3. Approval of Freshman Baseball Coach

Dr. St. John stated that Coach Brian Huie feels that a Freshman Baseball team/coach is needed. At this time the District has not received a recommendation for the high school administration. A motion was made by Mr. Murphy to table the item until more information can be obtained. Mr. Kellermeyer seconded the motion. The motion carried 5-0.

C. Business – Discussion and Possible Action

1. Approval of Emergency Procurement – Sopori Well

Dr. St. John stated that the District was in a situation that required approval of some additional plumbing at Sopori School. The reason for the emergency procurement was to boost pressure to buildings enabling flush valves to operate properly, and to eliminate old and potentially unsafe piping. If the situation were not solved immediately it would have created an interruption of instructional time to students. Dr. St. John recommended approval of the emergency procurement. Mr. Murphy made the motion and was seconded by Mrs. Kellermeyer. The motion carried 5-0.

D. Governing Board – Discussion and Possible Action

1. Recommendation to ASBA Nominating Committee

Dr. St. John stated that this is an item that is presented to the Board annually. There was no recommendation at this time.

2. Policy Revision – GCG – Part-Time and Substitute Professional Staff Employment

Dr. St. John stated that the above-mentioned policy is being revised to reflect what the District is currently doing. The policy states:

“Substitute teachers shall be compensated at the current substitute daily rate. After twenty (20) consecutive days in the same assignment, and on the 21st day and thereafter, a substitute teacher shall begin receiving the daily rate of the base salary on the Certified Salary Schedule. The daily rate attained on the 21st day shall not be retroactive to the first day of the assignment.

If a substitute teacher must be absent during the first twenty (20) consecutive days in the same assignment, the substitute teacher shall not be required to work another twenty (20) consecutive days in that assignment in order to attain the daily rate of the base salary on the Certified Salary Schedule. Dr. St. John recommended approve of the revision. Mr. McGee made the motion and was seconded by Mrs. Kellermeyer. The motion carried 5-0.

3. Policy Advisory – JFABD – Admission of Homeless Students

This is a direct result of Hurricane Katrina. Dr. St. John recommended approval of the policy revision. Mr. McGee made the motion and was seconded by Mr. Murphy. The motion carried 5-0.

4. Open Meeting Law – **Discussion Only**

It was brought to Dr. St. John’s attention that three or more Board members were in attendance at a few functions of the school district. The District does not want to infringe on the Board members rights as parents and they should be able to attend all functions, but open meeting laws must be obeyed. The Board members will discuss future functions and decided

who will be attending them. This item will also be on an agenda at a future retreat of the Board members.

5. Contingency Classroom Space

- a. Temporary
- b. Permanent
- c. Transfer of Students to Sopori School
- d. Leasing of Space

A copy of a contingency space plan developed by Bill Woodward, Construction Manger was distributed to all Board members. There are two aspects to it: The first aspect was use of temporary space at the primary, intermediate and middle school and the second was making those temporary changes permanent.

The third aspect that was discussed under this particular situation was transferring of students to Sopori School for the following school year and the then the fourth item that was discussed was whether the Board was interested in leasing any available classroom space in the community rather than making the temporary or permanent changes to the existing buildings. Mr. Murphy stated that he supports the idea of leaving the 5th graders at Sopori. Mrs. Hall stated the she would like to get estimates for the renovation at Sopori in order to house 6th graders. Mrs. Kellermeyer stated that the Board does not have very much to consider this decision so not only do they have to consider what would be better, but also what would take the least amount of time. Mr. Lurkin's questioned weather the renovations would be ready in time for the 2006 school year. Dr. St. John stated that they probably would not be ready. Mr. McGee made a motion to look at all options and decide which one would be more efficient cost wise and time wise. Mr. Murphy seconded the motion. The motion carried 5-0.

viii. Superintendent/Administrative Report

The Board received written reports from all principals.

Dr. St. John – stated that the District continues to meet with JTED. Mrs. Noe and Ms. Welch will meet with Dr. St. John tomorrow to discuss the program.

The new K-8 building will not be ready by 2006. Things are moving slowly. Originally, the civil engineers stated that dirt would not have to be brought in, but it now appears that it will be needed. Costs continue to increase.

Dr. St. John attended a meeting with the 5th grade teachers of both Sopori and SIS. The meeting was very informative.

The Long Range Planning meeting went well. Names for the K-8 were discussed. Applications will be put through to the State Land department to acquire land next to Sahuarita Park and land next to or in the middle of Rancho Maria.

IX. Consent Agenda – Action

Dr. St. John recommended approval of the Consent Agenda as it was revised. Mr. Murphy made the motion and was seconded by Mrs. Kellermeyer. The motion carried 5-0.

A. Employment/Reassignment

1. Adriana Beets, Special Education Translator (As Needed Basis) – Students Services – New Position – Ratification to 09/19/05
2. Darlene Gonsalves, Inclusion Health Specialist – Project Inspire – New Position – Ratification to 09/21/05
3. John Guerrero, Inclusion Health Specialist – Project Inspire – New Position – Ratification to 09/21/05
4. Ivette Karhoff, Instructional Aide – Sopori Even Start Program – New Position – Ratification to 09/14/05
5. Aida Lopez, Inclusion Health Specialist – Project Inspire – New Position – Ratification to 09/12/05
6. Paul Silva, Groundskeeper I – Facilities Department – Replacement – Ratification to 09/12/05

- B. Approval of CIMT Addenda for 2005/2006 School Year –**
Judy Cutler, Kevin Harcourt, Marcia Koshollek, Emily (Perez)
Nelson, Gloria Sierra, Jana Turner, Joanne Wilson
- C. Approval of FMLA Leave –** Tammy Steeves, Teacher – SHS –
Ratification to 08/23/05
- D. Resignations/Terminations/Retirements**
1. Florencio Ortega, JV Baseball Coach – SHS – Resignation
Effective 09/09/05
 2. Christopher A. Johnson, 4th Grade Teacher – SIS – Resignation
Effective 09/19/05
 3. Danielle Ruvalcava, 1st Grade Teacher – SPS – Resignation
Effective upon hiring of replacement.
 4. Keely West, Teacher – SMS – Resignation Effective 09/26/05
- E. Gifts & Donations**
1. Optimist Club of Green Valley/Sahuarita – \$250.00 – Sopori
 2. Target – \$101.00 – Sahuarita Primary School
- F. Volunteers**
1. Charlie Wilson – SIS – Effective 09/28/05
 2. William (Bill) Nicholls-Wozniczka – SIS – Effective 09/28/05
 3. Debra Nicholls-Wozniczka – SIS – Effective 09/28/05
 4. Denise A. Lascurain – SHS – Effective 09/28/05
 5. Renata S. Hallam – SMS – Effective 09/28/05
 6. Julia Acuna Bell – SIS – Effective 09/28/05
 7. Brian Brown – SHS – Effective 09/28/05
 8. Pedro E. Cruz, Jr. – SHS – Effective 09/28/05
 9. Elizabeth R. Easter – SHS – Effective 09/28/05
- G. Student/Staff Out of State Travel**
1. Skills USA State Competition – SHS – April 12 & 13, 2006 –
Phoenix, AZ
 2. Skills USA Nationals – SHS – June 18 thru 24, 2006 – Kansas
City, MO
 3. Skills USA Leadership Camp – SHS – November 16 thru 18,
2005 – Prescott, AZ

4. Charlotte Gates – Business Manager – October 20 thru 25, 2005
– Boston – International AASBO Conference.

x. Board Communication – None

- xii. Establish Next Board Meeting – October 12, 2005 – Sopori
Elementary
School – 6:30pm

xii. Executive Session

Mr. Lurkins moved the Board enter executive session pursuant to §A.R.S. 15-843 to hear the request of a high school student to return to the regular classroom setting. – Discussion and possible action and pursuant to §A.R.S. 15-843 to decide whether to hold a hearing or to designate one or more hearing officers to hold a hearing to hear evidence, prepare a record, and bring a recommendation to the Board for action and whether the hearing shall be held in executive session – Discussion and possible action. A roll call vote was taken with all members voting aye. The time was 7:38pm. The Board returned to regular session at 8:06 and adjourned the meeting.

xiii. Adjournment

The meeting was adjourned at 8:08pm. Mr. Lurkins made the motion and was seconded by Mrs. Hall. The motion carried 5-0.

Respectfully,

Clerk of the Board